

STAFF REPORT REGULAR MEETING

AGENDA DATE: May 6, 2025

DEPARTMENT: Human Resources

TITLE:

Review of Draft Request for Proposals for Executive Recruitment Services – City Manager

SUMMARY:

The attached draft of the Request for Proposals for Executive Recruitment Services – City Manager is presented for the City Commission's review and consideration.

BACKGROUND AND JUSTIFICATION:

This draft RFP invites proposals from qualified and experienced executive recruitment firms to conduct a nationwide search, recruit, screen, and fill the executive position of City Manager.

If approved, this RFP will be published on May 11, 2025, in The Palm Beach Post, the City's website and promoted on the City's social media pages.

MOTION:

Move to approve/disapprove draft Request for Proposals for Executive Recruitment Services – City Manager.

ATTACHMENT(S):

Draft RFP