

STAFF REPORT REGULAR MEETING

AGENDA DATE: May 6, 2025

DEPARTMENT: Leisure Services

TITLE:

Amendment 001 to Community Development Block Grant Project Agreement R2024-1411 for Youth Empowerment Learning Center Improvements

SUMMARY:

Palm Beach County entered into Agreement R2024-1411 with the City to provide \$301,586 in Community Development Block Grant (CDBG) funds for the Youth Empowerment Learning Center Improvements project. Amendment 001 to the CDBG Project Agreement modifies the scope of work to include the replacement of the roofing system on the Osborne Community Center building and modifies the performance benchmark dates for the award of the construction contract for the improvements and 50% Reimbursement of CDBG funds specified in the original Agreement.

BACKGROUND AND JUSTIFICATION:

Palm Beach County and the City entered into an Agreement R2024-1411, effective October 1, 2022, to provide \$301,586 in Community Development Grant (CDBG funds for the Youth Empowerment Learning Center Improvements project. This Agreement sets forth the terms and conditions for the use of this funding, including project performance requirements.

The City has experienced delays during the design phase that have adversely affected the time-frame for project implementation. Amendment 001 modifies the original Agreement scope of work to provide for the replacement of the roofing system on the Osborne Community Center building which is located on the same property and extends the performance requirement date benchmarks for the award of the construction contract from March 31, 2025 to June 30, 2025 and for the 50% Reimbursement of CDBG funds date from July 15, 2025 to September 30, 2025. This will allow sufficient time to complete the scope of work and conduct the procurement process for a qualified contractor to perform the improvements. This action will allow the City to remain in compliance with the terms and conditions of the Agreement. No additional funding will be required for the project.

MOTION:

Move to approve/disapprove the Amendment 001 to the CDBG Project Agreement R2024-1411 and authorize the Mayor to execute three originals of Amendment 001 to the Agreement.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A
Amendment 001 to the Agreement