

STAFF REPORT REGULAR MEETING

AGENDA DATE: May 28, 2024

DEPARTMENT: Electric Utility

TITLE:

Revised Mutual Aid Agreement Supplement for Reimbursement and Documentation Matters

SUMMARY:

Request for approval and execution of the Revised Mutual Aid Agreement Supplement for Reimbursement and Documentation Matters

BACKGROUND AND JUSTIFICATION:

Florida Municipal Electric Association (FMEA) serves as the mutual aid coordinator for Florida's 33 public power utilities and assists in matching up mutual aid resources with member needs during storms or other emergency events.

The City, other FMEA members, and the American Public Power Association (APPA) members have been operating under a basic Mutual Aid Agreement ("Agreement") since August 10, 2000. The Agreement needs to be updated with a nationally-accepted supplement for reimbursement and documentation matters, particularly in light of the evolutionary complexity of FEMA requirements for expense reimbursement.

Member FMEA utilities and other electric utilities within or outside the state of Florida have collaborated to develop the Revised Supplement Agreement that spells out mutually expected reimbursement for items such as travel time pay, crew swaps, equipment breakdown costs, personnel food, laundry services, hotel accommodations, etc., and documentation requirements as required by FEMA.

In October 2023, the City Commission approved a similar Supplemental Agreement for FMEA members. The Revised Supplemental Agreement is very similar to the October 2023 version but with some minor changes requested and agreed to by APPA members. This Revised Supplemental Agreement will replace the Supplemental Agreement approved in by the City Commission in October 2023.

MOTION:

Move to approve/disapprove the Revised Supplement Agreement to the Mutual Aid Agreement for Reimbursement and Documentation Matters.

ATTACHMENT(S):

Mutual Aid Agreement (Dated August 10, 2000)
Revised Supplement Agreement