

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** September 7, 2021

**DEPARTMENT:** Community Sustainability

**TITLE:**

Amendments to contracts for building division inspections, plan review, code enforcement inspections and building services with C.A.P Government and Hy-Byrd Inc.

**SUMMARY:**

These contract amendments will provide for professional support services for construction plan review, building inspections, code enforcement inspections and building official services on an as needed basis for Fiscal Year 2022

**BACKGROUND AND JUSTIFICATION:**

Through a competitive procurement process as advertised under Request for Proposals (RFP) No. 18-217, the City of Lake Worth Beach, Beach solicited proposals from qualified firms or individuals to provide building inspections, plan review, code enforcement inspections and building official services. Five proposals were received and of the five, the top three ranked firms originally were awarded contracts. The professional services will provide for on an as needed basis field inspections, review of plans for code compliance in the discipline of building, electrical, mechanical and plumbing and building official services.

These are the first amendments for a one-year term for two of the original contracts approved by the Commission on October 16, 2018. Amendments are for an expenditure of no more than \$75,000.00 for each contractor during the Fiscal Year 2022. The third awarded contract's firm was acquired by another firm, and the City is not able to award that firm an additional year of services under the former firm's name.

**MOTION:**

Move to approve/disapprove contracts with C.A.P. Government Inc. and Hy-Byrd Inc.

**ATTACHMENT(S):**

Signed amendments  
Fiscal Impact Analysis

