

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: November 17, 2020

DEPARTMENT: Information Technology

TITLE:

First Amendment to the existing agreement with R2 Unified Technologies, LLC, for information technology consulting services

SUMMARY:

The First Amendment authorizes a one (1) year renewal with R2 Unified Technologies, LLC, to provide further services to the City for a not-to-exceed amount of \$50,000.

BACKGROUND AND JUSTIFICATION:

In 2020, the City's Information Technology Department entered into an agreement with R2 Unified Technologies, LLC. (R2) to provide information technology support and services to the City.

The purpose of this First Amendment is to renew the term for one (1) year and set for the terms and conditions for the provision of additional services by the consultant to the City. R2 Unified Technologies has submitted a proposal for services as requested by the City. The City's Information Technology Department has reviewed the proposal and concluded the scope of services and rates are acceptable. The not-to-exceed amount for the First Amendment is \$50,000. It is anticipated that further services may be needed; thus, City Commission approval is sought for this First Amendment.

MOTION:

Move to approve/disapprove First Amendment to the existing agreement with R2 Unified Technologies, LLC, for consulting services in an amount not to exceed \$50,000.

ATTACHMENT(S):

Fiscal Impact Analysis
First Amendment

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$50,000	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$50,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY21 Budget	Current Balance	Agenda Expenditure	Balance
510-1520-519.31-90	Professional Services / Other	N/A	\$227,450	\$170,590	\$50,000	\$120,590