

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** February 1, 2022

**DEPARTMENT:** Public Works

**TITLE:**

Agreements with Florida Building Alliance Corp. and RMJ Maintenance Corp.

**SUMMARY:**

The Agreements with Florida Building Alliance Corp. and RMJ Maintenance Corp. authorize each vendor to enter into a three (3) year goods and services contract for General Facility Maintenance Services for Buildings and Parks.

**BACKGROUND AND JUSTIFICATION:**

The Public Works Facilities Maintenance Division is responsible for the upkeep and maintenance of all City buildings and parks. Based on the current staffing levels, it is necessary to subcontract various maintenance related services to keep the City's buildings and parks in a safe, functional and aesthetic operating condition.

The City advertised the RFP for "General Facility Maintenance Related Services for Buildings and Parks" and received a total of two (2) proposals from qualified vendors. A Selection Committee met on December 1, 2021 to review the proposals and provide recommendation for contract award. The committee selected both vendors, Florida Building Alliance Corp. and RMJ Maintenance Corp. to be awarded the annual contract. The contract is on an as needed basis and is for an initial three (3) year term with the option to renew for two (2) additional one (1) year periods.

**MOTION:**

Move to approve/disapprove the Agreements with Florida Building Alliance Corp. and RMJ Maintenance Corp.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Agreement – Florida Building Alliance Corp.  
Agreement – RMJ Maintenance Corp.

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	0	0	0	0	0
Operating Expenditures	75,000	75,000	75,000	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No. of Addn'l Full-Time Employee Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
*Varies by Project	Contractual Services		TBD	TBD		75,000	TBD

\*The funding account will be determined by the Department requesting the work.