

STAFF REPORT UTILITY MEETING

AGENDA DATE: February 28, 2023

DEPARTMENT: Electric Utility

TITLE:

Third Amendment to Professional Services Agreement with WSP USA Inc.

SUMMARY:

Approval of Third Amendment to the Professional Services Agreement with WSP USA for Environmental Compliance Reporting required by regulatory agencies.

BACKGROUND AND JUSTIFICATION:

For many years the City has had a Professional Services Agreement with WSP USA to provide environmental compliance reporting. WSP provides support for the following environmental compliance reports:

- EAOR (Emissions Annual Operating Report) submitted to the Florida DEP; reporting of total annual emissions from the City's power plant.
- EIA-860 (Annual Electric Generator) submitted to the U.S. Energy Information Administration; this report collects generator level specific information about existing/planned generation and associated environmental equipment.
- EIA-923 (Power Plant Operations) submitted to the U.S. Energy Information Administration; provides EIA with annual plant specific electric generation and fuel consumption
- Greenhouse Gas Reporting submitted to the U.S. Environmental Protection Agency is a federal report that collects greenhouse gas data and fuel data.
- SARA TITLE III TRI report to the U.S. Environmental Protection Agency; annual reporting of chemicals used, and quantities stored on site.
- TITLE V is a 5 year permit application to the Florida DEP. The Title V permit was enacted by US Congress in 1990 as a method to standardize the permitting process for emission sources across the country. (Our last Title V permit application was completed/approved in 2022 with our next submission due in 2027)

Staff recommends the City continue the environmental compliance reporting agreement with WSP USA and approve the Third Amendment to the PSA.

The City Manager has approved up to \$46,700 thus requiring Commission approval for the Third Amendment. The original agreement and first amendment were in the amount of \$12,400 each plus the second amendment added additional scope of services plus one-year extension in the amount of \$21,900.

MOTION:

Move to approve/disapprove the Third Amendment to the Professional Services Agreement with WSP USA Inc. providing environmental compliance reporting in an amount not to exceed \$12,900.

ATTACHMENT(S):

Fiscal Impact
Third Amendment to Professional Services Agreement

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Operating	\$12,900	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	\$12,900	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation	
	Expenditure
Department	Electric
Division	Generation
GL Description	Professional Services/Environmental Compliance
GL Account Number	401-6031-531.31-70
Project Number	N/A
Requested Funds	\$12,900