



FINANCE DEPARTMENT  
7 NORTH DIXIE HIGHWAY  
LAKE WORTH BEACH, FL 33460

**TO:** City Commission  
**FROM:** Valentina Sustaita, Assistant Finance Director - Purchasing  
**DATE:** November 30, 2022  
**REF:** RFP #22-203 CITY OF LAKE WORTH BEACH IN COMMUNITY SOLAR POWER PROGRAM  
**SUBJECT:** Solicitation Progress Update

February 22, 2022 City Commission approved releasing RFP

March 6, 2022 RFP # 22-203 published in Palm Beach Post & City's website

March 30, 2022 RFP # 22-203 Addendum 1 released – City answered questions from potential Respondents and extended submission deadline

April 21, 2022 RFP # 22-203 Addendum 2 released– City answered questions from potential Respondents and extended submission deadline

May 5, 2022 Deadline for proposal submittal.

*City received 2 proposals in response to the RFP 22-203 from:*

1. *Advanced roofing dba Advanced Green Technologies*
2. *NexAmp*

June 1, 2022 Minimum qualifications assessment completed by City's consultant Vantage Energy Consulting. Consultants assessment implied that both Respondents met minimum qualifications criteria

June 10, 2022 Evaluation Committee assembled & further meetings scheduled:

*Evaluation Committee members:*

1. *Edward Liberty, Electric Utility Director, City of Lake Worth Beach*
2. *Brian King, Assistant Director, Power Generation, City of Lake Worth Beach*
3. *Matthew Portilla, External Subject Matter Expert (City of Lake Worth Beach EUAB Member)*
4. *Walt Drabinski, External Subject Matter Expert (Vantage Energy Consulting)*

July 8, 2022 Public Meeting 1 – Presentations by Respondents to Evaluation Committee  
Chaired by Casetra Thompson – Purchasing Agent

August 9, 2022 Public Meeting - Evaluation Committee meeting  
Chaired by Valentina Sustaita, Asst. Finance Director – Purchasing

*Recommendation: Evaluation Committee agreed that City Staff should proceed with further discussions under the Sunshine Law exemption with Advanced Green Technologies to further explore proposed visibly-sited beach parking shade and basketball court shade systems. Evaluation Committee will reconvene to discuss findings of the meetings at the later date to provide the final decision and update for the City Commission.*

September 14, 2022 Discussion Session with Advanced Green Technologies. Closed meeting  
Chaired by Valentina Sustaita, Asst. Finance Director - Purchasing.

*City's Staff: Edward Liberty, Electric Utility Director  
Brian King, Assistant Director, Power Generation  
Lauren Bennett, Director, Leisure Service Department*

*Potential sites to be visited, Advanced Green Technologies to provide revised proposal for Evaluation Committee consideration after site visits.*

October 5, 2022 Sites visit with Advanced Green Technologies organized by Valentina Sustaita, Asst. Finance Director - Purchasing.

*City's Staff: Lauren Bennett, Director, Leisure Service Department  
Walt Gill, Asst. Director, Electric Utilities  
Larry Lightfoot, Parking Manager*

*Sites Visited:*

*Casino / Beach – 10 S. Ocean Blvd – Parking Coverage (initial meeting location)  
Howard Park – 1701 Wingfield Street – Covered Basketball & Tennis  
Sunset Ridge Park – 1400 14<sup>th</sup> Ave N - Covered Basketball & Tennis  
Bryant Park – 100 S. Golfview Rd - Covered Parking & Covered Playground  
Golf Course – 1 7<sup>th</sup> Ave N – Covered Parking  
Utilities – 1900 2<sup>nd</sup> Ave N – Parking Coverage, in addition to rooftop solar provided*

November 14, 2022 City received revised/updated proposal from Advanced Green Technologies

November 21, 2022 Public Meeting - Evaluation Committee meeting # 2  
Chaired by Valentina Sustaita, Asst. Finance Director – Purchasing

*Recommendation: Evaluation Committee unanimously recommended award to Advanced Green Technologies based on its revised proposal subject to further negotiations and City Commission direction.*

**Next Steps:**

February 28, 2022 Project planned to be presented to City Commission for consideration and direction.