

STAFF REPORT REGULAR MEETING

AGENDA DATE: October 21, 2025

DEPARTMENT: Leisure Services

TITLE:

Amendment 002 to Community Development Block Grant Project Agreement R2024-1411 for Youth Empowerment Learning Center Improvements

SUMMARY:

Palm Beach County entered into Agreement R2024-1411 with the City to provide \$301,586 in Community Development Block Grant (CDBG) funds for the Youth Empowerment Learning Center Improvements project. Amendment 001 to the CDBG Project Agreement modified the scope of work to include the replacement of the roofing system on the Osborne Community Center building and the performance benchmark dates for the award of the construction contract for the improvements and 50% Reimbursement of CDBG funds specified in the original Agreement.

BACKGROUND AND JUSTIFICATION:

Palm Beach County and the City entered into an Agreement R2024-1411, effective October 1, 2022, to provide \$301,586 in Community Development Grant (CDBG) funds for the Youth Empowerment Learning Center Improvements project. This Agreement sets forth the terms and conditions for the use of this funding, including project performance requirements.

The City experienced delays during the design phase that adversely affected the time-frame for project implementation. Amendment 001 modified the original Agreement scope of work to provide for the replacement of the roofing system on the Osborne Community Center building which is located on the same property and extends the performance requirement date benchmarks for the award of the construction contract from March 31, 2025 to June 30, 2025 and for the 50% Reimbursement of CDBG funds date from July 15, 2025 to September 30, 2025.

Amendment 002 to the Agreement would modify the performance requirements (Section D of Exhibit A, Scope of Work) from June 30, 2025 to November 30, 2025 to award the construction contract; for the 50% Reimbursement of CDBG funds date from September 30, 2025 to February 28, 2026; construction completion from November 30, 2025 to May 31, 2026 and 100% reimbursement of CDBG funds from December 31, 2025 to June 30, 2026. No additional funding will be required for the project.

MOTION:

Move to approve/disapprove the Amendment 002 to the CDBG Project Agreement R2024-1411 and authorize the Mayor to execute three originals of said Amendment.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A
Amendment 002