

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** April 28, 2026

**DEPARTMENT:** Community Sustainability

**TITLE:**

Resolution No. 16-2026 – documenting the levy of municipal special assessment liens for unpaid boarding and securing charges

**SUMMARY:**

This resolution documents the assessment of the costs incurred by the City for boarding and securing services and the levy of such costs as special assessment liens against the properties identified in the resolution.

**BACKGROUND AND JUSTIFICATION:**

Pursuant to the provisions of sections 2-75.2 through 2-75.2.7 of the Code of Ordinances (the “Board and Secure Ordinance”), the owners of certain parcels of real property were notified of the existence of a structure that allows access to its interior which is not boarded or secured and that does not have a certificate of boarding which were determined to create a hazard declared to be a public nuisance and a violation of the City’s Board and Secure Ordinance. Certain owners failed to abate such nuisances and the City or its contractor, in accordance with the procedures set forth in the Board and Secure Ordinance, have abated said nuisances by boarding and securing the structure. In accordance with section 2-75.2.7, the costs incurred by the City to abate said nuisances were assessed against each property as a special assessment lien at the time services were provided. The list of properties assessed for unpaid boarding and securing charges, along with the associated administrative costs, total **\$425.00** and are attached to Resolution No. 16-2026 as Exhibit “A”. If not paid, these liens may be foreclosed by the City or they may be certified to the tax collector for collection pursuant to the uniform method provided in section 197.3632, Florida Statutes.

Attached is the proposed resolution documenting the levy of the special assessments for unpaid boarding and securing charges including a spreadsheet of addresses, services and charges

**MOTION:**

Move to approve/disapprove Resolution No. 16-2026 documenting the levy of municipal special assessment liens for unpaid boarding and securing charges

**ATTACHMENT(S):**

Resolution No. 16-2026  
Exhibit “A”