

STAFF REPORT REGULAR MEETING

AGENDA DATE: July 15, 2025

DEPARTMENT: Electric Utility

TITLE:

Resolution No. 37-2025 – approving the Energy Efficiency and Conservation Block Grant Equipment Rebate Terms and Conditions Agreement

SUMMARY:

At its Regular Meeting of July 25, 2023, the City Commission approved and authorized the submission of an application to the Department of Energy (“DOE”) for formula funding in the amount of \$76,410 under the Energy Efficiency and Conservation Block Grant (“EECBG”) Program. This funding is to be applied toward the installation of Level 2 Electric Vehicle charging station at the City Hall parking lot as approved by the City Commission at this same meeting. This funding will be provided by the DOE in the form of an equipment rebate voucher rather than traditional grant funding.

BACKGROUND AND JUSTIFICATION:

The City Commission at its Regular Meeting of July 25, 2023, approved the submission of an application to the Department of Energy for formula funding under the EECBG Program. This funding must be used for energy conservation purposes.

Resolution No. 37-2025 approves and authorizes the Mayor, or her designee, to execute the Energy Efficiency and Conservation Block Grant Equipment Rebate Equipment Rebate Terms and Conditions Agreement. The Agreement sets forth the terms and conditions of a rebate voucher that the City has been awarded in the formula amount of \$76,410 for the installation of a Level 2 Electric Vehicle charging station in the City Hall parking lot.

The installation of the Level 2 Electric Vehicle charging station was approved by the City Commission at its Regular Meeting of July 25, 2023. The installation was recently completed and the charging station is available to the public now. The rebate voucher will be utilized for this purpose.

MOTION:

Move to approve/disapprove Resolution 37-2025 to authorize the Mayor, or her designee, to execute the Energy Efficiency and Conservation Equipment Rebate Terms and Conditions Agreement.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution No. 37-2025
EECBG Equipment Rebate Terms and Conditions Agreement

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	\$76,410	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$76,410	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

	Contract Award – Existing Appropriation (Budgeted)
	Expenditure
Department	Electric Utility
Division	T & D
GL Description	Improve Other than Build/Infrastructure
GL Account Number	421-6020-531-64.40
Project Number	EEQ2203
Requested Funds	\$76,410
Remaining Balance	\$0
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Grants