

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** February 24, 2026

**DEPARTMENT:** Electric Utilities

**TITLE:**

Task Order No. 2 with Enercon Services, Inc. for Engineering Design services

**SUMMARY:**

Task Order No. 2 authorizes Enercon Services, Inc., to complete engineering design for the 3N13 Distribution Circuit Voltage Conversion and System Hardening. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in 2025.

**BACKGROUND AND JUSTIFICATION:**

The City issued a Request for Qualifications (RFQ) # 23-300 to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. Enercon Services, Inc., was one of the firms selected under the Energy Management and Engineering Services category Continuing Contracts for Professional Services.

Task Order No. 2 authorizes Enercon Services, Inc. to complete the design of the 3N13 Distribution Circuit Voltage Conversion and System Hardening project which is located in the south service area of the Electric Utility. The scope of work includes engineering design services associated with the Voltage Conversion of the 3N13 overhead feeder reconductoring, overhead lateral conductors, transmission poles and distribution poles as per Storm Hardening Guidelines.

Enercon Services, Inc. will provide complete design, construction project coordination/support and as-built close-out documentation. The scope of services is being coordinated by the Electric Utility Transmission & Distribution Engineering team at a cost not to exceed \$123,310.00.

This Task Order No. 2 is issued pursuant to the Continuing Professional Services Agreement (Energy Management and Engineering) based on RFQ # 23-300 dated April 12, 2023.

**MOTION:**

Move to approve/disapprove Task Order No. 2 with Enercon Services, Inc. for Engineering Design services at a not to exceed cost of \$123,310.00.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order # 2

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
<b>Inflows/Revenues</b>					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
<b>Outflows/Expenditures</b>					
Appropriated (Budgeted)	\$123,310.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b> <i>(If not budgeted)</i>	0	0	0	0	0
<b>No. of Addn'l Full-Time</b> <b>Employee Positions</b>	0	0	0	0	0

<b>Contract Award - Existing Appropriation (Budgeted)</b>	
	<b>Expenditure</b>
<b>Department</b>	Electric
<b>Division</b>	Distribution
<b>GL Description</b>	Improve Other than Build / Infrastructure
<b>GL Account Number</b>	421-6034-531.63-15
<b>Project Number</b>	SH2519
<b>Requested Funds</b>	\$123,310.00
<b>Remaining Balance</b>	\$210,564.00
<b>Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)</b>	Series 2022 Consolidated Utility Revenue Bond