

Attachment A

CITY OF LAKE WORTH BEACH

SCOPE OF SERVICE

I. Project Background and Description:

The Palm Beach County Sheriff's Office (PBSO) was awarded funding through the Department of Justice (DOJ), Office of Justice Programs (OJP), FY2018 Innovations in Community-Based Crime Reduction Program (CBCR). The CBCR focusses on high crime communities with concentrated distress and hot spots of crime. The goals of the CBCR are to reduce crime, increase mutual trust, and improve community safety as part of a comprehensive strategy to rebuild neighborhoods and spur revitalization; CBCR Programs employ data driven, cross sector strategies to accomplish these goal. The Palm Beach County Sheriff's Office has identified the City of Lake Worth's South End Area as a high crime community with concentrated distress and hot spots of crime wherein this project will be implemented through a collaborative, multi-pronged, comprehensive strategy (Strategy).

Specifically, our Strategy includes: development of a multi-disciplinary South End Leadership Council (Council); implementation of a data collection and evaluation plan which will inform Strategy decision making; engagement of community members and community education; implementation of a comprehensive, evidence based law enforcement strategy; and provision of an array of services to meet the critical needs of persons living within the South End Community.

To accomplish our strategic plan, the PBSO desires to enter into an agreement with the CITY OF LAKE WORTH BEACH (CITY) to provide monthly events, programs and activities geared towards strengthening the neighborhood community foundation by facilitating more opportunities to provide inclusive recreation events, programs, and activities with the goal of improving the quality of life for residents. Programs may include, but are not limited to Youth Field Day, Splash Day, Movie in the Park, Club Crea8, Let's Move, Archery Tag, Family Game night, Back to School Events, FUSION CBCR Project Community Celebration.

II. Scope of Services:

This Scope of Services describes how the City of Lake Worth Beach will partner with the Palm Beach County Sheriff's Office (PBSO) to execute the City of Lake Worth-South End Community-Based Crime Reduction Strategy and likewise participate in meeting the grants' goals and objectives.

CITY shall:

1. Provide monthly events, programs, and activities geared towards strengthening the neighborhood community foundation for local residents living in the City of Lake Worth-South End Community-Based Crime Reduction project area;
2. Communicate with Project Director, Project Coordinator and/or Designee regarding project activities and any related challenges or barriers to implementation;
3. Incorporate evaluation plan to include meeting with Barry University project evaluator to establish an evaluation framework, collecting data outlined in evaluation plan, submitting monthly reports and a final project report based on evaluation plan and data collection tool.
 - Monthly reports due 10th day of following month;
 - Final report due September 20th, 2022

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III. Reimbursement/Invoicing:

The CITY will invoice PBSO on a monthly basis with supporting documentation (e.g. invoices, cancelled checks, etc.). Reimbursable grant expenses include:

- 1.Event, program, activity related supplies & materials
- 2.Entertainment costs
3. Promotional expenses
- 4.Prizes/Awards for events
- 5.Items/Services as detailed in grant application

*Food & Beverage purchases are not reimbursable

Total Cost=\$18,500