

EXECUTIVE BRIEF

ELECTRIC UTILITY MEETING

AGENDA DATE: February 23, 2021

DEPARTMENT: Electric Utility

TITLE:

First Amendment to the Purchase Agreement with Gresco Utility Supply, Inc for Single-Phase Voltage Regulators

SUMMARY:

First Amendment to the Purchase Agreement authorizes Gresco Utility Supply, Inc. to provide Single-Phase Voltage Regulators for use at the City's substations at a cost not to exceed \$350,000 for Fiscal Year 2021

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Proposal (RFP 19-200) seeking proposals from qualified vendors & manufacturers to provide 19.92 kV, 667 kVA (Option-1) and 833 kVA (Option-2), single-phase voltage regulators for use at the City's substations. A total of three (3) proposals were received and reviewed by the evaluation committee. Gresco Utility Supply was determined to be the highest ranking, responsive and responsible respondent. The term of the initial Agreement was for two (2) years with two (2) additional single-year renewal options. The City is requesting to extend the terms of the Agreement for an additional year with the terms and conditions remaining the same.

The voltage regulator is an electronically controlled electrical distribution equipment which regulates the voltage on the main feeders to within an acceptable range. They raise or lower the voltage on the distribution line to meet the demands of the end user and minimize low-voltage or over-voltage scenarios. The voltage regulators will be installed at the City's newly constructed substations as part of the System Hardening and Reliability Improvement Project.

MOTION:

Move to approve/disapprove First Amendment to Agreement with Gresco Utility Supply, Inc. to supply voltage regulators at a cost not to exceed \$350,000 for Fiscal Year 2021

ATTACHMENT(S):

Fiscal Impact Analysis

First Amendment to Gresco Utility Supply Agreement for Voltage Regulators

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	\$350,000	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$350,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY21 Budget	Current Balance	Agenda Expenditure	Balance
421-6034-531-63-15	Improve Other than Build/Infrastructure		\$32,782,286	\$31,150,132	\$350,000	\$30,800,132