

**Task Order for the Lake Worth Beach Complex Conceptual Plans Design, Cost Estimates
& Construction Design and Construction Phase Services**

TASK ORDER NO. __3__

THIS TASK ORDER ("Task Order") is made on the ____ day of _____, 2022, between the **City of Lake Worth**, a Florida municipal corporation located at 7 North Dixie Highway, Lake Worth Beach, Florida 33460 ("City") and **CPZ ARCHITECTS, INC.**, a Florida corporation ("Consultant").

1.0 Project Description:

The City desires the Consultant to provide those services as identified herein for the Lake Worth Beach Complex. The services are generally described as: Lake Worth Beach Complex Conceptual Design Phase for replacement of the Pool. (the "Project").

2.0 Scope

Under this Task Order, the Consultant will provide professional services to the as detailed in the **Consultant's proposal attached hereto and incorporated herein as Exhibit "1"**.

3.0 Schedule

The services to be provided under this Task Order shall be completed within 60 calendar days from the City's approval of this Task Order or the issuance of a Notice to Proceed.

4.0 Compensation

This Task Order is issued for a lump sum, not to exceed amount of \$32,000. The attached proposal identifies all costs and expenses included in the lump sum, not to exceed amount.

5.0 Project Manager

The Project Manager for the Consultant is Chris Zimmerman, phone: 954-792-8525; email: chris@cpzarchitects.com; and, the Project Manager for the City is Juan Ruiz, phone: 561-586-1600; email: jruiz@lakeworthbeachfl.gov.

6.0 Progress Meetings

The Consultant shall schedule periodic progress review meetings with the City Project Manager as outlined in Exhibit 1.

7.0 Authorization

This Task Order is issued in compliance with the Consultants' Competition Negotiation Act, section 287.055, Florida Statutes, and pursuant to the Agreement for Professional Services between the City of Lake Worth and the Consultant, dated January 16, 2018 ("Agreement" hereafter). If there are any conflicts between the terms and conditions of this

Task Order and the Agreement, the terms and conditions of the Agreement shall prevail; however, the specific scope of services set forth in this Task Order shall take precedence over any other more general description of services.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Order as of the day and year set forth above.

CITY OF LAKE WORTH BEACH, FLORIDA

By: _____
Betty Resch, Mayor

ATTEST:

By: _____
Melissa Ann Coyne, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

By: _____
Glen J. Torcivia, City Attorney

APPROVED FOR FINANCIAL
SUFFICIENCY:

By: _____
Bruce T. Miller, Financial Services Director

Consultant: **CPZ ARCHITECTS, INC.**

By: _____
Name: **CHRIS P. ZIMMERMAN**
Title: **PRESIDENT**

[Corporate Seal]

STATE OF Florida)
COUNTY OF Broward)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this 6 day of June 2022, by Chris Zimmerman, as the President [title] of **CPZ Architects, Inc.**, a corporation, which is authorized to do business in the State of Florida, who is personally known to me or who has produced _____ as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the CONTRACTOR to the same.

[SEAL]



GRETER P. PEREZ
Commission # HH 092899
Expires February 26, 2025
Bonded Thru Budget Notary Services

NOTARY PUBLIC

EXHIBIT "1"
Scope of Services
Task Order # 3

1. **Scope:**
Preparation of final conceptual design of pool area only as outlined in the previously provided conceptual design drawings. This is a basic design development level phase, for the City to review and approved the scope of the project.
2. **Meetings**
 - a. Meeting (max 1 day) with the City Commission to review the past two design options for input on revisions needed to agree on a single concept.
 - b. Presentation of the revised design to the City Commission.
 - c. Presentation to City Commission of the final design.
3. **Conceptual Design Development for Pool Replacement**
 - a. Prepare for a meeting with the City Commission. This can be a weekday or a Saturday. Allow for a full day meeting.
 - b. The cost estimator will review the previous costs estimate and provide a percentage increase based on the current market. This will provide a more up to date estimate of the previous scheme A and B.
 - c. Conduct an onsite, one day meeting with the City Commission. The meeting will be attended by the following consultants:
 - CPZ Architects – Three members of our staff.
 - KEITH – Civil Engineering and Landscape Architect.
 - ACE – Aquatic Consulting Engineers.
 - d. Provide meeting minutes from the charrette meeting, including any sketches and images created at the meeting.
 - e. Create **one** new conceptual site and building plan based on the meeting. This will include a one conceptual cost estimate, broken down into the various components. Provide the following deliverables for each concept:
 - Site Plan – Overall and Enlarged views. The site plans will be colored for visibility and clarity. They will identify all proposed elements.
 - Conceptual floor plans of each building indicating sizes.
 - Three dimensional Renderings are not required.
 - Cost estimate -
 - Presented in both PDF and PowerPoint Presentations.
 - f. Attend a City Commission meeting to present the new concepts.
 - g. Based on input from the commission, revise the conceptual final design. This will include an updated conceptual cost estimate, broken down into the various components. The deliverables will be as shown above for the initial two concepts.
 - h. Present the final design at a City Commission Meeting.
4. **Cost Estimate:**
 - a. Prepare detailed, itemized estimate of probable cost for construction of the final conceptual design.
 - b.
5. **Final Report and Presentations**

- a. Compile a final conceptual design package including all plans and formal cost estimates.
- b. Prepare a slide presentation for the City Commission meeting.
- c. Attend the City Commission meeting.

6. Proposed Fees

a. CPZ Architects	\$16,400
b. KEITH (Landscape / Civil)	\$ 3,000
c. ACE (Pool Consultants)	\$ 3,000
d. CMS (Cost Estimating)	\$ 9,600
e. TOTAL	\$32,000