

STAFF REPORT SPECIAL MEETING

AGENDA DATE: May 28, 2026

DEPARTMENT: City Commission

TITLE:

Business Advisory Board (BAB) and Planning & Zoning (PZB) Advisory Board appointments

SUMMARY:

Appointments to the BAB & PZB Advisory Boards

BACKGROUND AND JUSTIFICATION:

The Business Advisory Board's function is to promote business development and support existing businesses within the city by identifying business opportunities and acting as a liaison between the owners of businesses and the city commission. The board members shall be comprised of representatives from retail business, professional services business, personal services business, industrial business, commercial realtor or business broker, certified property manager, community bank representative, attorney, hospitality (to include restaurants, bars and hotels) and commercial property owner.

The Planning and Zoning Board's function is to review and approve site plans for three units or more of residential development and all commercial development. This Board also reviews community appearance and can grant variances from the Zoning Code. Members are needed from the disciplines of architecture, landscape architecture, planning, real estate sales, land development, banking, law or related fields.

Both BAB and PZB have two (2) vacancies to be filled. Applications were accepted until midnight on May 19. Appointments might follow the interviews. Applicants must be residents of/property owners/business operators in the City.

BAB meetings are held on the third Thursday of the month in different locations. PZB meetings are held on the first Wednesday of the month in the Commission Chambers at 6 pm. Members must file financial disclosure forms annually.

Interviews were held at a special meeting on May 26.

MOTION:

Move to appoint _____ and _____ as members of the BAB Board.

Move to appoint _____ and _____ as members of the PZB Board.

ATTACHMENT(S):

Current BAB & PZB Board logs
Applications