STAFF REPORT
REGULAR MEETING

AGENDA DATE: October 20, 2026 **DEPARTMENT:** Leisure Services

TITLE:

Approval of Amendment 001 to the Agreement with Palm Beach County for the Tropical Ridge Park playground improvements

SUMMARY:

The Leisure Services Department is seeking approval of Amendment 001 to the Agreement with Palm Beach County for the Tropical Ridge Park playground improvements to provide an extension of the project timeline due to scope and re-bid requirements.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach entered into a Capital Improvement Agreement (R2025-1485) with Palm Beach County on October 1, 2025, to receive $311,618 in Community Development Block Grant (CDBG) funds for the construction of playground improvements at Tropical Ridge Park, located at 211 North H Street.

At the June 2, 2026 City Commission meeting, direction was issued to cancel the prior intent to award and re-enter the bid process to ensure the revised project scope was competitively and appropriately bid. This action could not be carried out within the existing project schedule, prompting the need for a formal extension.

Because the rebid process and updated project scope extended the time required to complete the grant-funded improvements, the City requested a revision to the Agreement's performance milestones. Palm Beach County's Department of Housing and Economic Development reviewed and approved these changes, issuing Amendment 001, which formally extends all required deadlines. Under the amendment, the project schedule is extended as follows:

- Award construction contract by January 31, 2027
- Request 50% of CDBG funds by May 31, 2027
- Complete construction and CDBG-funded items by August 31, 2027
- Request 100% reimbursement by September 30, 2027
- New Agreement Expiration Date: September 30, 2027

These extensions ensure the city can complete the competitive re-bid process, address scope revisions, maintain compliance with HUD expenditure timelines, and deliver a high-quality, community-serving park improvement project consistent with grant requirements and Commission direction.

MOTION:

Move to approve/disapprove Amendment 001 to the Agreement with Palm Beach County for the Tropical Ridge Park playground improvements to provide an extension of the project timeline due to scope and re-bid requirements.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A
Palm Beach County CDBG Amendment 001
Housing and Economic Development Extension Approval
Housing and Economic Development Letter