

EXECUTIVE BRIEF

ELECTRIC UTILITY MEETING

AGENDA DATE: October 26, 2021

TITLE:

First Amendment to Task Order No. 9 with E.C. Fennell, PA., for additional engineering design services for 6th Avenue Substation PB&Z Package

SUMMARY:

First Amendment to Task Order No. 9 authorizes E.C. Fennell, PA, to provide additional engineering design services and submit permitting fees for the 6th Avenue Substation PB&Z Package at a cost not to exceed \$20,350. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in November 2020.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ 18-303) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. E.C. Fennell, PA, was one of three firms selected under the Energy Management category for the Continuing Contracts for Professional Services.

On April 2nd, 2021, the City Manager previously approved E.C. Fennell Task Order No. 9 in the amount of \$44,452, to complete site plans and prepare the PB&Z submittal package for the new 6th Avenue Substation to be located at 706 & 710 South H Street.

This First Amendment to Task Order No. 9, authorizes EC Fennell to prepare a Landscape plan, complete Unity of Title and submit permitting fees on behalf of the City's Electric Utility for the 6th Avenue Substation at a cost not to exceed \$20,350.

MOTION:

Move to approve/disapprove First Amendment to Task Order No. 9 to E.C. Fennell PA., to finalize the 6th Avenue Substation PB&Z Package at a cost not to exceed \$20,350.

ATTACHMENT(S):

Fiscal Impact Analysis
First Amendment to ECF TO#9

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$20,350	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$20,350	0	0	0	0
 No. of Addn'l Full-Time Employee Positions	 0	 0	 0	 0	 0

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funds have been identified in account No. 421-6034-531-63.15, Project SH2111

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Agenda Expenditure	Balance
421-6034-531-63.15	Improve Other than Build / Infrastructure	SH2111	\$3,500,000	\$3,397,027	-\$20,350	\$3,376,677