STAFF REPORT
REGULAR MEETING

AGENDA DATE: October 27,2026 **DEPARTMENT:** Electric Utility

TITLE:

Task Orders 6-9 with Enercon Services, Inc., for four (4) Substation Distribution Circuits engineering design services

SUMMARY:

Four (4) Task Orders for Enercon Services, Inc., to complete engineering design Substation Distribution Circuits for Voltage Conversion and System Hardening.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ 23-300) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. Enercon Services, Inc., was one of the firms selected under the Energy Management and Engineering Services category Continuing Contracts for Professional Services.

Completion of the Powell substation metal clad switch gear building for implementation for the 11th Ave. North substation, recently presented to the Commission for approval, will rely on the Voltage Conversion from the existing 4kV distribution to 26kV distribution circuits. The City's Electric Utilities Department has received 4 power distribution circuits design proposals for Voltage Conversion and System Hardening from Enercon Services for overhead power distribution circuits 1101, 1102, 1103 and 1104. Each circuit's design has been budgeted individually with separate Project Numbers. These projects have been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in 2025.

Each distribution circuit design has its own project number. Enercon Services, Inc. will provide complete design, construction project coordination/support and as-built close-out documentation. The scope of services is being coordinated by the Electric Utility Transmission & Distribution Engineering team.

Task Order No. 6 for Voltage Conversion and System Hardening Project SH2522 will authorize the design of power distribution for circuit 1101 at a not to exceed cost of $97,500.00.

Task Order No. 7 for Voltage Conversion and System Hardening Project SH2523 will authorize the design of power distribution for circuit 1102 at a not to exceed cost of $78,950.00.

Task Order No. 8 for Voltage Conversion and System Hardening Project SH2524 will authorize the design of power distribution for circuit 1103 at a not to exceed cost of $114,850.00.

Task Order No. 9 for Voltage Conversion and System Hardening Project SH2525 will authorize the design of power distribution for circuit 1104 at a not to exceed cost of $89,500.00.

Authorizing the Enercon Services 4 Task Orders for the engineering Voltage Conversion and System Hardening services overhead distribution design for circuits 1101, 1102, 1103 and 1104 circuits will total the not to exceed cost of $380,800.00 and is in the best interest of the City.

These Task Orders are issued pursuant to the Continuing Professional Services Agreement (Energy Management and Engineering) based on RFQ # 23-300 dated April 12, 2023.

MOTION:

Move to approve/disapprove Task Orders 6-9 with Enercon Services, Inc. for Engineering Design Services of Substation Circuits at a not to exceed cost of $380,800.00.

ATTACHMENT(S):

Fiscal Impact Analysis

Task Orders: 6-9

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	**2027**	**2028**	**2029**	**2030**	**2031**
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	$380,800.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact *(If not budgeted)*	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric Utilities
Division	Distribution
GL Description	Improvements Other than Build / Infrastructure
GL Account Number	421-6034-531-.63-15
Project Number	SH2522, SH2523, SH2524, SH2525
Requested Funds	$380,800.00
Remaining Balance	SH2522 $10,867/ SH2523 $49,320, SH2524 $51,690, SH2525 $80,201
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Series 2025 Consolidated Revenue Bond