

# **STAFF REPORT REGULAR MEETING**

**AGENDA DATE:** April 15, 2025

**DEPARTMENT:** City Commission

**TITLE:**

Resolution No. 18-2025 – amending the City Commission Rules of Procedure

**SUMMARY:**

The City Commission will update the rules and procedures for commission meetings periodically.

**BACKGROUND AND JUSTIFICATION:**

The City Commission's Rules of Procedure were initially adopted in 2004 by resolution and have been amended multiple times by subsequent resolutions, most recently in August 2024.

Rule 1 (6) on page 2 is being revised to indicate that at 11 PM no new items will be taken up but if an item is being discussed, the item will continue to its conclusion after which the Mayor would adjourn the meeting. The amended language has been highlighted in the Resolution.

**MOTION:**

Move to approve/disapprove Resolution No. 18-2025 amending the City Commission Rules of Procedure.

**ATTACHMENT(S):**

Resolution 18-2025  
Resolution 25-2024