

STAFF REPORT REGULAR MEETING

AGENDA DATE: December 3, 2024

DEPARTMENT: Public Works

TITLE:

Purchase Order for Alan Jay Fleet Sales for the procurement for additional fleet vehicles

SUMMARY:

This Purchase Order is for the City of Lake Worth Beach to procure two (2) 2025 Ram Promaster 1500 Low Roof W/Passenger Seat RWD from Alan Jay Fleet Sales for the amount of \$93,910.00. These vehicles are for the Facilities Division of the Public Works Department to utilize for the in-house custodial/janitorial service.

BACKGROUND AND JUSTIFICATION:

Public Works Department, Facilities Maintenance Division is hiring additional staff to perform the City custodial/janitorial services. The new staff will require two cargo vans to perform the services.

Division	Vehicle	Cost
Facilities – Public Works	2025 Ram Promaster 1500 Low Roof W/Passenger Seat RWD	\$46,955.00
Facilities – Public Works	2025 Ram Promaster 1500 Low Roof W/Passenger Seat RWD	\$46,955.00

These Vehicles are being purchased through the Sourcewell Cooperative Purchase Contract #2025-091521-NAF &032824-NAF and authorized vendor Alan Jay Fleet Sales at a cost not to exceed \$93,910.00.

MOTION:

Move to approve/disapprove the Purchase Order with Alan Jay Fleet Sales at a cost not to exceed \$93,910.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Cargo Van Quote

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$93,910.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	City Garage
Division	Non-Departmental
GL Description	Machinery & Equipment
GL Account Number	530-9010-549.64-30
Project Number	GV2508
Requested Funds	\$93,910.00
Remaining Balance	\$78,894.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Fund Balance/Pay Go