

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** December 3, 2024

**DEPARTMENT:** Citywide

**TITLE:**

Agreement with Zyscovich, LLC for Municipal Beach Complex Development Professional Services

**SUMMARY:**

Agreement with Zyscovich, LLC for Municipal Beach Complex Development Professional Services will allow Consultant to provide advice, evaluate location feasibility, develop potential options for the facility and property and lead the City through the process of planning and implementation of the future development for the Casino complex and pool located in the City of Lake Worth Beach

**BACKGROUND AND JUSTIFICATION:**

The City issued Request for Qualifications RFQ #24-300 to acquire select professional services for the City consistent with the Florida's Consultants' Competitive Negotiations Act (CCNA) (section 287.055, Florida Statutes). Requirement was for the selected consultant to provide advice, evaluate location feasibility, develop potential options for the facility and property and lead the City through the process of planning and implementation of the future development for the Casino complex and pool located in the City of Lake Worth Beach. The services consist of the site and building assessment activities, development of potential activities, real estate feasibility, budgeting activities, community/stakeholder outreach activities, solicitation and contract negotiation activities, and other related services.

The City received five (5) qualifications from interested firms; Arcadis, Dynamic Earth, RE Chilson Architects, WGI and Zyscovich. Evaluation Committee comprised of the City Commissioners met publicly to evaluate received qualifications. The first step of the evaluations included shortlisting of the firms based on the personnel availability, capability, experience and skill, firm's successful past performance for similar projects & approach; project approach and methodology, client management and project staffing plan, past terminations and litigations and evidence of veteran business enterprise, small business and local business preference. Evaluation Committee shortlisted three (3) firms: RE Chilson Architects, WGI and Zyscovich.

Shortlisted firms were invited to prepare presentations at the final evaluation meeting. Evaluation Committee evaluated shortlisted firms after their presentations, in public meeting, based on firm's ability of professional personnel, evidence of successful past performance for similar projects, comprehensive project approach and methodology, recent and current workload and location/convenience to City staff and recommended the award to Zyscovich, LLC.

It is intention to award the professional services agreement to Zyscovich, LLC based on their hourly rates. Specific consultancy assignments for the planned work will be by issuing the Task Orders for the consultancy work as directed and approved by the City Commission.

**MOTION:**

Move to approve/disapprove Agreement with Zyscovich, LLC for Municipal Beach Complex Development Professional Services

**ATTACHMENT(S):**

Agreement

Shortlisting Results

Final Results

Zyscovich, LLC Proposal

Presentation from Evaluation meeting