

STAFF REPORT UTILITY MEETING

AGENDA DATE: October 29, 2024

DEPARTMENT: Information Technology

TITLE:

ESRI GIS Enterprise Agreement

SUMMARY:

Approval of ESRI GIS Enterprise 3-year agreement renewal

BACKGROUND AND JUSTIFICATION:

ESRI is the company that develops and supports the City's GIS system. The City's existing three-year agreement for support and maintenance with ESRI is expiring in January of 2025. The City is requesting to renew the agreement for another three years. The annual cost of the renewal is \$42,200 per year for a total cost of \$126,600 for the three years of the agreement.

This purchase qualifies as a single source purchase as ESRI is the sole provider of all U.S. domestic Enterprise Agreements, which is a bundled package of the necessary licensing software, maintenance and online services for the operation of the City's GIS system.

The City's procurement code, section 2-112 (e), authorizes a single source procurement without competition if the single source is the only practical source or in the best interest of the City.

MOTION:

Move to approve/disapprove the ESRI GIS Enterprise Agreement.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement
Sole Source Letter

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$42,200	0	0	0	0
Operating	0	\$42,000	\$42,000	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Information Technology
Division	Technical
GL Description	Operating Supplies / Computer Software
GL Account Number	510-1520-519.52-65
Project Number	N/A
Requested Funds	\$42,200
Remaining Balance	\$954,835
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue / PayGo