

STAFF REPORT REGULAR MEETING

AGENDA DATE: April 1, 2025

DEPARTMENT: Electric Utility

TITLE:

Task Order No. 1 with nFront Consulting LLC to provide assistance with the City's Supplemental Capacity and Energy Request for Proposals

SUMMARY:

Consulting support for the purpose of preparing, issuing, and evaluating responses to the City's Electric Utility upcoming request for proposals for Supplemental Capacity and Energy (RFP).

BACKGROUND AND JUSTIFICATION:

City's electric utility staff has initiated efforts to prepare and issue an RFP for the provision of Supplemental Capacity and Energy effective January 1, 2026. In order to assist staff, nFront has been selected pursuant to a competitive solicitation which resulted in the Continuing Professional Services Agreement (Energy Management & Engineering Services), RFQ#23-300 dated 4/13/23.

The cost of Task Order #1 is \$85,000.00.

MOTION:

Move to approve/disapprove Task Order No. 1 with nFront Consulting LLC

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order 1

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$85,000	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric
Division	Administration
GL Description	Professional Services
GL Account Number	401-6010-531.31-90
Project Number	N/A
Requested Funds	\$85,000
Remaining Balance	\$119,312.15
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current