

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: November 16, 2021

DEPARTMENT: Water Utilities

TITLE:

Agreement with Odyssey Manufacturing Co. to purchase 50% Caustic Soda for water treatment and odor control

SUMMARY:

This Agreement authorizes the purchase of 50% Caustic Soda for the City of Lake Worth Beach Water Utilities at a cost not-to-exceed \$147,500 annually from Odyssey Manufacturing Co.

BACKGROUND AND JUSTIFICATION:

Caustic Soda is a necessary chemical used in the reverse osmosis treatment plant process for pH adjustment and odor control. In addition, Caustic Soda is also used at the Master Pump Station for odor control.

The City issued Invitation for Bid IFB#21-208 in order to purchase 50% Caustic Soda needed for the Water Treatment Plant and Master Pump Station. On September 01, 2021, the City received five (5) responses from qualified entities. Bids were evaluated by staff, taking into account unit cost, minimum quantities, and penalties for partial deliveries and Odyssey Manufacturing was found to be the lowest responsive and responsible bidder. It is the intention of the City to enter into a long-term agreement for the supply of 50% Caustic Soda for an initial term of three (3) years with possibility to extend for additional two (2), one-year periods.

MOTION:

Move to approve/disapprove the agreement to purchase bulk 50% Caustic Soda from Odyssey Manufacturing Co. for an amount not to exceed \$147,500 annually.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026		
Capital Expenditures	0	0	0	0	0		
Operating Expenditures	\$147,500	\$147,500	\$147,500	0	0	0	0
External Revenues	0	0	0	0	0		
Program Income	0	0	0	0	0		
In-kind Match	0	0	0	0	0		
Net Fiscal Impact	\$147,500	\$147,500	\$147,500	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY22 Budget	Current Balance	Agenda Expenditure	Balance
402-7022-533.52-30	Operating Supplies/Chemicals	N/A	\$504,500	\$457,665.55	-\$121,000	\$336,665.55
403-7031-535.52-30	Operating Supplies/Chemicals	N/A	\$40,000	\$30,000	-\$6,500	\$23,500
405-7421-535.52-30	Operating Supplies/Chemicals	N/A	\$290,000	\$35,000	-\$15,000	\$20,000
403-7221-535.52-30	Operating Supplies/Chemicals	N/A	\$7,500	\$7,500	-\$5,000	\$2,500