



Capital Improvement Program (CIP) Project Request Form (For Projects / Items Costing Over \$50,000)

Department	Project Duration	Life Expectancy	Priority
Leisure Services - Recreation	FY22	20 YEARS	1

Project Title	Relevant Graphic Details (GIS or photo inserted)
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Memorial Park - Pavilion Renovation Project



Project Location
Memorial Park - 6th Ave South and South A Street

Project Description/Justification
 Memorial Park Athletic Complex is the City's primary multi-use athletic complex utilized for football, soccer and other outdoor activity. The playing field was recently reconstructed and is in great condition, however the existing pavilion, bathrooms and concession area are well beyond their useful lives and currently do not meet ADA compliance. The pavilion is deteriorating beyond repair and needs full replacement. The bathroom facilities do not meet ADA compliance and based on the usage require expansion to accommodate the public during events. The concession is a makeshift area that needs expansion to accommodate proper concession activity and food/beverage storage.

Pillar 4 - Navigating Towards a Sustainable Community
 4E - Ensure facility placement, construction and development that anticipates and embraces the future.

Project's Return on Investment
 The renovation of the Memorial Park pavilion, bathrooms and concessions will provide a first class athletic facility that will accommodate the current and future growth of the City's athletic programs, while achieving an aesthetically beautiful, safe and enjoyable experience.

FISCAL DETAILS	Account Number	Account Description	2022
	Grant		266,560
	TBD		327,665
		Total Expenditures	\$ 594,225

Operating Cost Impact							
The park improvements will net a zero operating fund impact as the current facility configuration will be similar to the proposed facility configuration and will be maintained with similar staffing and vendor services levels.							
Project's Impact on Other Departments							
This project is not expected to have any major impacts on other Departments							
Expenditures							
	Prior Years	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Costs							
Project Development							-
Design							-
Permitting							-
Land/ROW Acquisition							-
Construction		594,225					594,225
Equipment							-
Testing							-
Operating Costs							
On-Going Operations							-
Maintenance							-
Personnel Costs							-
Other (SPECIFY)							-
							-
Total Expenditures	\$ -	\$ 594,225	\$ -	\$ -	\$ -	\$ -	\$ 594,225
Off-Set Categories							
	Prior Years	FY22	FY23	FY24	FY25	FY26	TOTAL
New Revenues							-
Other							-
							-
Total Off-Sets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET COST	\$ -	\$ 594,225	\$ -	\$ -	\$ -	\$ -	\$ 594,225
Funding Sources							
	Prior Years	FY22	FY23	FY24	FY25	FY26	TOTAL
Grant		266,560					266,560
TBD		327,665					327,665
Total Funding Sources	\$ -	\$ 594,225	\$ -	\$ -	\$ -	\$ -	\$ 594,225
This section must be completed for all applicable projects. Please list future revenues and expenses once project is completed and fully operational.							
Net Operational Impact:							
A. Revenues Generated:		B. Expenses Incurred:					
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)					-