

STAFF REPORT SPECIAL MEETING

AGENDA DATE: June 26, 2025

DEPARTMENT: Leisure Services

TITLE:

Task Order No. 1 for Professional Services between the City of Lake Worth Beach and Zyscovich, LLC.

SUMMARY:

Review of the Task Order for the Municipal Beach Complex Development Professional Services.

BACKGROUND AND JUSTIFICATION:

The Zyscovich, LLC contract for the Municipal Beach Complex Development Professional Services was awarded at the regular meeting December 3rd, 2024.

City Staff met with the Zyscovich, LCC consultants to identify the projects described in the consultant's proposal as: Municipal Beach Complex Development Site and Building Assessment and Design Driven Project Approach, Phase 1 – Strategic Planning.

Attached is Task Order No. 1 and the Zyscovich, LLC proposal listed as Exhibit “1”. Under this Task Order the consultant will provide the city with location feasibility, perform required studies, develop potential options/scenarios for the facility and lead the City through the process of planning and implementation of future development services.

The services to be provided under this Task Order shall be completed within nine (9) months from the City's approval of this task Order or the issuance of a Notice to Proceed and is not to exceed the amount of \$702,153.25.

This item will be presented as of the third quarter budget amendment currently scheduled for August 2025.

MOTION:

Move to approve/disapprove Task Order No. 1 for Professional Services between the City of Lake Worth Beach and Zyscovich, LLC.

ATTACHMENT(S):

Fiscal Impact Analysis

Task Order No 1

Exhibit “1”

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	\$702,153.25	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Discretionary Sales Tax	Capital Project Fund
Division	N/A	Beach/ Casino Building
GL Description	Transfer to Capital Project	Improvement other than building
GL Account Number	307-9010-581.91-80	301-8055-575.63-00
Project Number	TBD	TBD
Requested Funds	\$702,153.25	\$702,153.25
Remaining Balance	\$5,347,846.75	\$5,347,846.75