

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** April 7, 2026

**DEPARTMENT:** City Clerk

**TITLE:**

Appointment of Vice Mayor and Vice Mayor Pro Tem

**SUMMARY:**

This item provides for the appointment of the Vice Mayor and Vice Mayor Pro Tem in accordance with Article III, Section 3 of the City Charter.

**BACKGROUND AND JUSTIFICATION:**

In accordance with the City Charter, the Commission shall annually elect from among its members a Vice Mayor and Vice Mayor Pro Tem at the first regular City Commission meeting following the general election.

The Municipal Election was held on March 10, 2026. This is the first regular meeting following the certification of the election results on March 20, 2026.

The Vice Mayor shall act as the Mayor should the Mayor be absent or disabled. The Vice Mayor Pro Tem shall act as Mayor in the absence or disability of the Mayor and Vice Mayor.

**MOTION:**

Move to appoint \_\_\_\_\_ as Vice Mayor.

Move to appoint \_\_\_\_\_ as Vice Mayor Pro Tem.