

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** October 15, 2024

**DEPARTMENT:** Leisure Services

**TITLE:**

Resolution No. 45-2024 FY 2024 Justice Assistance Grant Application

**SUMMARY:**

The resolution approves and authorizes the submission of an application to the Bureau of Justice Assistance for the City's Fiscal Year 2024 Justice Assistance Grant formula award of \$29,653. The City intends to use these funds to support the Literacy Program Specialist position to provide general management, oversight and coordination of the City's out-of-school literacy, prevention and education programs for at-risk youth to be conducted at the City's Municipal Library and locations in the community.

**BACKGROUND AND JUSTIFICATION:**

The Department of Justice, Bureau of Justice Assistance (BJA) has recently notified the City of its eligibility for Fiscal Year 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) funding under the Local JAG solicitation in the amount of \$29,653. These funds are made available to the City for eligible local initiatives and activities that include law enforcement, programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug treatment and enforcement programs, planning, evaluation and technology programs, and crime victim and witness programs. The term of the award is from October 1, 2023 through September 30, 2027.

The City proposes to use this allocation of Fiscal Year 2024 JAG program funding for the continued support of the Literacy Program Specialist position. This full-time position is fully grant funded and is responsible for general management, oversight and coordination of the out-of-school literacy, prevention and out-of-school programs offered at the City's public library, as well as appropriate locations in the community. This is an eligible prevention and education program under the JAG program guidelines.

Resolution No. 45-2024 approves the submission of the City's application for Fiscal Year 2024 JAG funding for this purpose. It further authorizes the Mayor to execute the Certification and Assurances form once all public comment requirements have been satisfied. The City must make its proposed application available to the public for review and comment prior to submission.

The JAG program guidelines allow the City to submit a Grant Adjustment Modification (GAM) request to change the scope of the project if it becomes necessary to re-purpose the use of these funds after they have been awarded. The revised project scope proposed in the GAM can redirect the JAG award funding to support any of the eligible uses for the JAG program. .

**MOTION:**

Move to approve/disapprove Resolution No. 45-2024 approving the submission of the City's application for Fiscal Year 2024 JAG funding in the amount of \$29,653, authoring the Mayor to execute the Certification and Assurances form once all public comment requirements have been met, and authorizing the Interim City Manager to approve the FY 2024 JAG award through the JustGrants system upon BJA approval of the City's application

**ATTACHMENT(S):**

Fiscal Impact Analysis

Resolution 45-2024  
 FY 2024 Certifications and Assurances

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Inflows/Revenues</b>					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	\$29,653	0	0	0
In Kind	0	0	0	0	0
<b>Outflows/Expenditures</b>					
Appropriated (Budgeted)	0	0	0	0	0
Operating	0	\$29,653	0	0	0
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b>					
<i>(If not budgeted)</i>	0	0	0	0	0
<b>No. of Addn'l Full-Time Employee Positions</b>					
	0	0	0	0	0

<b>New Appropriation (Not Budgeted) Fiscal Impact:</b>		
	<b>Revenue Source</b>	<b>Expenditure</b>
<b>Department</b>	Leisure Services	Leisure Services
<b>Division</b>	Library	Library
<b>GL Description</b>	Federal Grants/ Culture/ Rec.	Salaries & Wages/ Regular
<b>GL Account Number</b>	180-0000-331.70-00	001-8020-571.12-10
<b>Project Number</b>	TBD	TBD
<b>Requested Funds</b>	29,653	29,653
<b>Remaining Balance</b>	N/A	N/A