

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 21, 2021

DEPARTMENT: Leisure Services

TITLE:

Resolution No. 63-2021 – FY 2022 – 2022 State Aid to Libraries Grant Application

SUMMARY:

The resolution approves the submission of an application for funding assistance in the estimated amount of \$7,974 to supplement the operating budget of the City's public library under the Fiscal Year 2021-2022 State Aid to Libraries grant program. The resolution also authorizes the Mayor to execute the Agreement 22-ST-59 between the Florida Department of State, Division of Library and Information Services and the City that sets forth the terms and conditions for this funding. The resolution further approves and authorizes the Mayor to execute the Fiscal Year 2021-2022 Annual Plan of Service and the approved Fiscal Year 2022 Operating Budget, and authorizes the certification of the Long Range Plan Fiscal Years 2020-2025 and the Fiscal Year 2020 Expenditure Summary for the City's public library..

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth has recently been notified by the Florida Department of State, Division of Library and Information Services that it is eligible for a formula allocation of an estimated \$7,974 under the State Aid to Libraries Program to assist with the operation and maintenance of its public library for Fiscal Year 2021-2022. These funds cannot supplant existing local funds budgeted for the operation of the City's public library during this period. As an eligibility requirement, the City must have a single administrative head employed on a full-time basis with the responsibility of management and coordination of the operations of the library. The library must provide its services free to the public.

Resolution No. 63- 2021 approves the submission of the application for this funding and authorizes the Mayor to execute the Agreement 22-ST-59 with the Florida Department of State, Division of Library and Information Services on behalf of the City as part of the application process. The agreement sets forth the terms and conditions for the use of this funding and certifies the expenditure of local funds under a single administrative head for the operation and maintenance of its public library during the previous fiscal year.

The resolution further approves and authorizes the Mayor to execute the City's Fiscal Year 2021-2022 Annual Plan of Service and the approved Fiscal Year 2022 Operating Budget, and authorizes the certification of the Long Range Plan for Fiscal Years 2020-2025, the Certification of Hours, Free Library Service and Access to Materials form, and the Fiscal Year 2020 Expenditures Summary for the City's public library..

MOTION:

Move to approve/disapprove Resolution No. 63-2021 approving submission of the application for funding assistance and authorizing the Mayor to execute the State Aid to Libraries Grant Agreement 22-ST-59, the Fiscal Year 2021-2022 Annual Plan of Service, the Certification of

Hours, Free Library Services and Access to Materials form, and adoption of the Fiscal Year 2022 Operating Budget, and authorizes the certification of the Long Range Plan for Fiscal Years 2020-2025 and Fiscal Year 2020 Expenditures Summary for the City's public library.

ATTACHMENT(S):

- Fiscal Impact Analysis
- Resolution 63-2021
- FY 2021-2022 State Aid to Libraries Agreement
- FY 2021-2022 Annual Plan of Service
- FY 2020-2025 Long Range Plan
- Certification of Hours, Free Library Service and Access to Materials Form
- FY 2022 Operating Budget Adoption
- FY 2020 Expenditures Summary
- State Aid to Libraries Document Certification

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	7,974	0	0	0
External Revenues	0	7,974	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Leisure Services FY 2021-2022 State Aid to Libraries

Account Number	Account Description	Project Number	Agenda Expenditure
180-9720-5721-52.00	Operating Expenses	TBD	\$7,974