

B. Expenditure Report Page 2 of 22

The Expenditure Report provides details on library expenditures by funding source. The information assists both local library personnel and Division staff in verifying the accuracy of the funds a library reports as expenditures qualifying for match under Chapter 257, *Florida Statutes*. The total amount listed in the "Local" column is the amount used to calculate the State Aid grant amounts. [? Help](#)

Click Save to Update Totals

1. Expenditure Report -October 1, 2019 - September 30, 2020 *

Expenditure Report -October 1, 2019 - September 30, 2020

Expenditure Category	Local	State	Federal	Other	Total
10 Personnel Services	\$217,352				\$217,352
30 Operating Expenses	\$196,369				\$196,369
60 Capital Outlay (Non-Fixed)					\$0
Other					\$0
Total for the operation & maintenance of the library	\$413,721	\$0	\$0	\$0	\$413,721
60 Capital Outlay (Fixed, including purchase or construction of a library building or quarters)					\$0

If any amounts are in the other column, please specify.

Total Local Expenditures Submitted for the Operation and Maintenance of the Library:

\$413,721

Prior year's State Aid Certified Expenditure:

\$537,836.00

Difference:

(\$124,115)

Percentage Difference:**-23.08%**

2. Notes

If your total expenditures have changed by more than 10% from last year, please explain in the Notes field. Please describe the funds included in the "Other" Expenditures column in the Notes field, if any.

FY20 Library expenditures dropped 23% from FY19. This was due to a staff reduction. Library staff in FY19 was 5FT and 2PT. Library staff in FY20 was 3FT and 1 PT. Personnel expenses in FY19 were \$331,779 and in FY20 dropped to \$217,2352.

C. Certification of Local Operating Expenditures Page 3

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Certification of Local Operating Expenditures

We hereby certify that the following total funds from local sources were expended centrally during the fiscal year beginning October 1, 2019, and ending September 30, 2020, for the operation and maintenance of a library under the provisions outlined in Chapter 257.14 - 257.25, Florida Statutes, and guidelines for the State Aid to Libraries Grant Program.

We further certify that the amount listed below does not include funds received from the federal government; funds received from state government; or funds used for purchase or construction of a library building or library quarters. Such funds are not eligible to be used as local match for State Aid applications under Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

Total local funds expended centrally by the library for the operation and maintenance of a library between October 1, 2019, and September 30, 2020 is \$413,721

 Help

Download the Certification, obtain signatures and upload the signed form to this page.

There should be a total local funds expended amount on the form. If not, complete the Expenditures Report first, before downloading and signing the Certification.

The Certification Form should be signed by the Library's Single Administrative Head and the Library's Finance Manager.

 **Download Certification Form**

1. Certification Form Upload *

2. Notes

**FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
FY 2022 STATE AID TO LIBRARIES GRANT APPLICATION
CERTIFICATION OF LOCAL OPERATING EXPENDITURES**

The governing body for

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Total local funds expended centrally by the library for the operation and maintenance of a library between October 1, 2019 and September 30, 2020:

\$413,721

SIGNATURES

Library Finance Manager

Bruce T. Miller
Typed Name

9/2/21
Date

Cynthia R. Ansell
Single Library Administrative Head

Cynthia R. Ansell
Typed Name

9/30/2021
Date

Account	Status	Description	Budget	Actual	Balance
001-8020-571.12-10		Salaries & Wages / Regular	118,360.00	122,290.26	(3,930.26)
001-8020-571.12-20		Salaries & Wages / Leave Payout		8,067.80	(8,067.80)
001-8020-571.12-30		Salaries & Wages / Natural Disaster Regular			
001-8020-571.13-10		Other Salaries / Part Time	31,980.00	15,048.84	16,931.16
001-8020-571.14-10		Overtime / Standard Overtime	3,020.00	2,779.91	240.09
001-8020-571.14-30		Overtime / Natural Disaster Overtime			
001-8020-571.15-10		Special Pay / Longevity	2,047.00	1,522.50	524.50
001-8020-571.15-30		Special Pay / Other Pays	270.00	278.04	(8.04)
001-8020-571.21-00		Library / FICA Taxes	11,909.00	11,418.42	490.58
001-8020-571.22-10		Retirement Contributions / Defined Benefit Plan	27,450.00	29,374.43	(1,924.43)
001-8020-571.22-20		Retirement Contributions / 401-a Plan			
001-8020-571.23-00		Library / Life & Health Insurance	27,305.00	26,236.00	1,069.00
001-8020-571.24-10		Workers' Compensation / Workers' Comp Regular	1,005.00	336.01	668.99
001-8020-571.31-50		Professional Services / Internal IT Support	78,729.00	78,729.00	
001-8020-571.34-50		Other Contractual Service / Other Contractual Servi	3,208.00	2,928.30	279.70
001-8020-571.40-10		Travel & Training / Training/Registration			
001-8020-571.40-20		Travel & Training / Lodging/Transportation			
001-8020-571.40-30		Travel & Training / Other			
001-8020-571.41-30		Communication/Freight Srv / Postage & Freight	100.00	85.00	15.00
001-8020-571.43-10		Utility Services / Water	1,300.00	1,257.80	42.20
001-8020-571.43-20		Utility Services / Sewer	480.00	518.27	(38.27)
001-8020-571.43-30		Utility Services / Electricity	13,000.00	10,451.26	2,548.74
001-8020-571.43-40		Utility Services / Refuse/Waste Disposal	1,200.00	1,386.60	(186.60)
001-8020-571.45-10		Insurance / Property/Liability	29,851.00	29,850.96	0.04
001-8020-571.46-10		Repair/Maint Services / Buildings	4,200.00	4,447.61	(247.61)
001-8020-571.46-21		Repair/Maint Services / Equipment-General	1,500.00	318.00	1,182.00
001-8020-571.47-00		Library / Printing & Binding	3,158.00	3,157.50	0.50
001-8020-571.48-00		Library / Promotional Activities	14,880.00	11,800.00	3,080.00
001-8020-571.51-10		Office Supplies / Office Supplies	2,470.00	2,353.50	116.50
001-8020-571.51-20		Office Supplies / Office Furniture	2,165.00	2,164.88	0.12
001-8020-571.52-20		Operating Supplies / Small Tools & Equipment	760.00	758.01	1.99
001-8020-571.52-90		Operating Supplies / Other	2,640.00	2,639.27	0.73
001-8020-571.54-00		Library / Books, Publ, Subsc & Memb	14,437.00	14,431.60	5.40
001-8020-571.54-90		Books, Publ, Subsc & Memb / Library Materials			
001-8020-571.58-71		Miscellaneous Expenses / Over/Short Cash Receipts	29,122.00	29,092.33	29.67
001-8020-571.62-10		Buildings / Improvements			
301-8020-571.46-70		Repair/Maint Services / Repair/Maint Services			
301-8020-571.62-10		Buildings / Improvements			
301-8020-571.63-00		Library / Improve other than Build			
607-8020-571.54-00		Library / Books, Publ, Subsc & Memb			
			\$ 426,546.00	\$ 413,722.10	\$ 12,823.90