

STAFF REPORT REGULAR MEETING

AGENDA DATE: July 15, 2025

DEPARTMENT: Community Sustainability

TITLE:

Subrecipient Agreement with the Lake Worth Beach Community Redevelopment Agency (CRA) for Pro Housing Grant Program

SUMMARY:

The CRA has successfully secured PRO Housing funding from the Department of Housing and Urban Development (HUD) totaling \$4.4 million. This funding will support various activities that enhance housing development and affordability in our community.

BACKGROUND AND JUSTIFICATION:

To comply with HUD grant guidelines, the CRA must establish funding agreements with each partner receiving a portion of the grant. According to the Grant Agreement, the CRA will make available One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000.00) of PRO Housing Grant Funds from HUD for the implementation of the PRO Housing Grant Program, and Twenty Thousand and 00/100 Dollars (\$20,000.00) of Tax Increment Revenue Funds for each fiscal year during the term of the Agreement.

The CRA will reimburse the City for completing activities consistent with the Grant Agreement on a timely basis as the City provides invoices and progress reports. The funding would be for the following: a portion of a Housing Planner position to assist with expediting site plan reviews and permits for affordable housing projects in the District (payment shall be \$60,000.00 each fiscal year, for both fiscal years 2025-26 and 26/27) and the rewriting of Auxiliary Dwelling Unit Guidelines/Code Provisions as needed (up to a total of \$25,000 to be used during either fiscal year 25/26 or 26/27).

MOTION:

Move to approve/disapprove the Subrecipient Agreement with the Lake Worth Beach Community Redevelopment Agency (CRA) for Pro Housing Grant Program

ATTACHMENT(S):

Fiscal Impact Analysis

Agreement

Staff report from June 10 CRA meeting

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	\$85,000	\$60,000	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	0	\$85,000	\$60,000	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	General Fund	General Fund/Comm. Sustainability
Division	N/A	Planning & Zoning
GL Description	General Government/CRA	Salaries and Wages/Professional Services
GL Account Number	001-0000-337-10-04	001-2030-515-12-10/001-2030-515-31-90
Project Number	N/A	N/A
Requested Funds	\$125,000	\$125,000
Remaining Balance	N/A	N/A