

STAFF REPORT REGULAR MEETING

AGENDA DATE: September 16, 2025

DEPARTMENT: Leisure Services

TITLE:

Agreement with SunFest of Palm Beach County, Inc for the 2026 Street Painting Festival Production and Management Services

SUMMARY:

First Amendment to Professional Services Agreement with SunFest of Palm Beach County, Inc for the 2026 Street Painting Festival Production and Management Services

BACKGROUND AND JUSTIFICATION:

In 2024, The City of Lake Worth Beach, Florida, requested proposals from qualified consultants to provide turn-key production and management services for the City of Lake Worth Beach Street Painting Festival. Proposal by SunFest of Palm Beach County, Inc was the highest scoring response. Based on the original agreement the term may be extended on an annual basis for additional four (4) consecutive years if considered to be in the best interest of the City.

The 2025 Street Painting Festival was held on Saturday, February 22 and Sunday, February 23, 2025. As a result of the successful event planning, project management, marketing, procurement and coordination of entertainment, site design and layout, vendor and artist coordination, food and beverage selection and management, coordinating with volunteers, managing service providers, permits and ensuring safety and security an amendment has been proposed to extend the agreement to provide Festival Production and Management services for the event to be hosted on Saturday, February 21, 2026 and Sunday, February 22, 2026.

MOTION:

Move to approve/disapprove the First Amendment to Professional Services Agreement with SunFest of Palm Beach County, Inc. for the 2026 Street Painting festival production and management services for the City of Lake Worth Beach for the cost not to exceed \$271,222.

ATTACHMENT(S):

Fiscal Impact Analysis

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	0	\$271,222	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	\$271,222	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - New Appropriation (Pending FY26 Budget Approval)	
	Expenditure
Department	Leisure Services
Division	General Fund- Special Events
GL Description	Operating Supplies Other Misc
GL Account Number	001-8063-572.52-90
Project Number	N/A
Requested Funds	271,222
Remaining Balance	28,778
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue