

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: February 15, 2022

DEPARTMENT: City Attorney

TITLE:

Resolution No. 08-2022 – amending the City Commission’s Rules of Procedure

SUMMARY:

The City Commission requested to update its Rules of Procedure to change the “Electric Utility” meetings to the “Utility” meetings to include the City’s Water Utilities in said meetings. Further revisions were requested at the February 1, 2022 Commission meeting.

BACKGROUND AND JUSTIFICATION:

The City Commission’s Rules of Procedure were initially adopted in 2004 by resolution and have been amended multiple times by subsequent resolutions with the most recent amendment in May 2021. At a recent City Commission meeting, the City Commission requested to update its Rules of Procedure to change the “Electric Utility” meetings to the “Utility” meetings to include the City’s Water Utilities in the meetings.

In reviewing the current Rules of Procedure, an update to the agenda submission deadline and agenda publishing dates is also needed based on current practice of publishing the agenda two (2) weeks prior to the Commission meeting date.

At the February 1, 2022 City Commission meeting, the Commission also requested that the “City Manager’s Report” be moved up on the agenda to follow “Commission Liaison Reports”. Also, “the Mayor” and “in adherence to the agenda submission deadlines” was added to the rules regarding adding items and presentations to the agenda to clarify the existing language. Upon further review, “the Mayor” was also added to Rule 6, item #6 regarding tie votes to clarify the existing language.

MOTION:

Move to approve / disapprove Resolution No. 08-2022 - amending the City Commission’s Rules of Procedure.

ATTACHMENT(S):

Resolution No. 08-2022