

EXECUTIVE BRIEF

ELECTRIC UTILITY MEETING

AGENDA DATE: April 28, 2020

TITLE:

Ratification of Work Order No. 15 with NuCAT Corp. to provide and install new radiators on spare substation transformer

SUMMARY:

The Work Order authorizes NuCAT Corp. to provide and install new radiators on spare substation transformer for the City at a cost not to exceed \$75,680.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Proposals (RFP 18-203) to provide Letters of Interest and Proposals from qualified entities to perform inspections, testing, repair and preventative maintenance for various electrical components located at the City's substations and power plant on an "as-needed" basis. NuCAT Corporation was selected under RFP 18-203 Electrical Equipment Inspection, Testing, Repair and Maintenance Services for an initial term of three (3) years with two (2) additional, one (1) year extension options.

The scope of services to be provided by NuCAT includes providing all materials, test equipment, labor and technical supervision to provide and install new cooling radiators on the spare 26kV to 4kV substation transformer.

Due to the urgent need for this work, the City Manager executed the Work Order under his emergency powers.

MOTION:

Move to ratify / not ratify Work Order No. 15 with NuCAT Corp. to provide and install new radiators on spare substation transformer at a cost not to exceed \$75,680.

ATTACHMENT(S):

Fiscal Impact Analysis
NuCAT Work Order No. 15

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$75,680	0	0	0	0
Operating Expenditures		0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$75,680	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Expenditure	Balance
401-6034-531-46-71	Repair/Maint. Services/ Substation		\$ 290,759	\$115,050	-\$75,680	\$39,370

C. Department Fiscal Review: Electric Utility Director, Edward Liberty