

# EXECUTIVE BRIEF

## ELECTRIC UTILITY MEETING

**AGENDA DATE:** April 28, 2020

**TITLE:**

Letter Agreement with Florida Municipal Power Agency (FMPA) for Consulting Engineering Services by Quanta Technology

**SUMMARY:**

The Letter Agreement authorizes Quanta Technology, LLC through FMPA to provide Professional Consulting Services to review field performance of the City's Advanced Metering Infrastructure (AMI) system in the amount not to exceed \$68,328.

**BACKGROUND AND JUSTIFICATION:**

FMPA has a Master Services Agreement with Quanta Technology, which was awarded in accordance with FMPA's RFQ 2017-211 and section 287.055, Florida Statutes (Florida's Consultants' Competitive Negotiations Act). RFQ 2017-211 specifically requested services which could be utilized by FMPA's members.

FMPA has made arrangements with Quanta Technology to assist the City with reviewing the field performance of the City's AMI system. These services will include performance evaluation, review of the Return Material Authorization (RMA) data, as well as other areas that the AMI system can be used to optimize its functionality. The project has a total, not to exceed amount of \$68,328.00 which includes the estimated expenses of \$62,117.00 for the project plus a 10% contingency of \$6,211.00.

FMPA and the City have established the scope of work with Quanta Technology. FMPA staff will assist in coordinating with Quanta Technology; however, the City is responsible for directing and monitoring Quanta Technology's work. FMPA will pay Quanta Technology's invoice—with approval from the City — and issue an invoice to the City of Lake Worth Beach for Quanta Technology's billed hours plus expenses. The City of Lake Worth Beach agrees to pay the invoice from FMPA within 30 days of receipt.

**MOTION:**

Move to approve/disapprove Letter Agreement with Florida Municipal Power Agency (FMPA) for Professional Consulting Services by Quanta Technology at a cost not to exceed \$68,328.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
FMPA Letter Agreement  
FMPA – Quanta Service Agreement  
FMPA – Quanta MSA Eng. Services 082317

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$68,328	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>\$68,328</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No. of Addn'l Full-Time Employee Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**B. Recommended Sources of Funds/Summary of Fiscal Impact:** Funds have been identified in account No. 401-6035-531-31-90. A budget transfer has been initiated to fund this activity upon approval

Account Number	Account Description	FY20 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
401-6035-531.31-90	Profess Servc/Other	\$70,764	\$ 15,328	\$53,000	\$68,328	\$0

**C. Department Fiscal Review:** Edward Liberty, Electric Utility Director