

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: May 5, 2020

DEPARTMENT: Public Works

TITLE:

Task Order #13 with Baxter Woodman for the Construction Engineering Inspections Services for the Year 4, District 2 Neighborhood Road Program project

SUMMARY:

Task Order #13 with Baxter Woodman authorizes the consultant to perform CEI services for the Neighborhood Road Program District 2, Year 4 project at a cost not to exceed \$78,640.00.

BACKGROUND AND JUSTIFICATION:

The Neighborhood Road Program is entering the fourth and final year of construction. The District 2, Year 4 project was bid and Rosso Site Development was the lowest most responsive and responsible bidder for the construction of the project. As part of the quality control and inspection services process, Baxter Woodman will be performing the construction inspection services for the watermain and infrastructure improvements. Task Order #13 will authorize Baxter Woodman to perform the CEI services at a cost not to exceed \$78,640.00.

MOTION:

Move to approve / disapprove Task Order #13 with Baxter Woodman for the CEI services at a cost not to exceed \$78,640.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order #13

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	78,640	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	78,640	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Expenditure	Balance
308-5020-519-63-15	Improve other than build	NR2002	19,187,507	8,258,540	60,639	8,197,901
422-7034-533-63-15	Improve other than build	NR2002	4,183,920	-3,712,448	18,001	-3,730,449

C. Department Fiscal Review: _____