

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: May 5, 2020

DEPARTMENT: Water Utilities

TITLE:

Amendment 1 to Task Order No. 5 with Craig A. Smith & Associates, Inc. for additional engineering design services for Lake Osborne Estates Water Main Replacement Project – Phase 1.

SUMMARY:

Amendment 1 to Task Order No. 5 authorizes Craig A. Smith & Associates, Inc. to provide additional engineering and survey design of Lake Osborne Estates Water Main Replacement Project – Phase 1 in the amount of \$96,400.

BACKGROUND AND JUSTIFICATION:

The City Water Utilities Department was working with Craig A. Smith & Associates, Inc. on this project based on existing records from US Water, who owned the territory until a few years ago. It was discovered that no watermain exists on a section that was assumed to exist, so a new watermain needs to be designed. Upon permitting the project with Palm Beach County Right-of-Way, as the project limits are outside the City limits and within unincorporated Palm Beach County, it was discovered that additional permitting from the Florida Department of Health Palm Beach County would be required for properties that have a septic system onsite, in order to maintain required spacing between the water service and septic system. Craig A. Smith & Associates, Inc. will provide additional design, ground penetrating radar, survey and permitting of these properties impacted, as well as the new main needed that did not previously exist.

MOTION:

Move to approve/disapprove Amendment 1 to Task Order No. 5 with Craig A. Smith & Associates, Inc. for additional engineering design services for Lake Osborne Estates Water Main Replacement Project – Phase 1 in the amount of \$96,400.00

ATTACHMENT(S):

Fiscal Impact Analysis
Amendment 1
Budget Transfer

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2020 | 2021 | 2022 | 2023 | 2024 |
|---|--------------|-------------|-------------|-------------|-------------|
| Capital Expenditures | \$96,400 | 0 | 0 | 0 | 0 |
| Operating Expenditures | 0 | 0 | 0 | 0 | 0 |
| External Revenues | 0 | 0 | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 | 0 | 0 |
| In-kind Match | 0 | 0 | 0 | 0 | 0 |
| Net Fiscal Impact | \$96,400 | 0 | 0 | 0 | 0 |
| No. of Addn'l Full-Time Employee Positions | 0 | 0 | 0 | 0 | 0 |

B. Recommended Sources of Funds/Summary of Fiscal Impact:

| Account Number | Account Description | Project Number | FY20 Budget | Current Balance | Agenda Expenditure | Balance |
|--------------------|---------------------|----------------|-------------|-----------------|--------------------|---------|
| 422-7034-533.63-15 | Mains | WT1803 | \$4,183,920 | \$96,400 | -\$96,400 | \$0 |

C. Department Fiscal Review: _____

Brian Shields – Director

Bruce Miller – Finance Director

Christy Goddeau – City Attorney

Michael Bornstein – City Manager