



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 1, 2026

Originating Department: Public Works

Agenda Title: Resolution 55-07-26- Task Order No. 2 - Ilex Court and 8th Street Green Infrastructure and Stormwater Improvements Project (Engineering and Design Services) - Water Resource Management Associates, Inc. - \$99,373

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$99,373.00 **Funding Source:** Stormwater

Account Number: 402-63010 **Finance Signature:** Barbara A. Gould

Advertised:

Date: N/A **Newspaper:** N/A

Attachments: Resolution No. 55-07-2026

Task Order No. 2 with WRMA, for execution

WRMA Scope of Services Proposal, Ilex Court and 8th Street

Current Consultants' Competitive Negotiation Act Professional Services Agreement with WRMA, for reference

Florida Department of Environmental Protection Grant Agreement #26PLN60, for reference

Please initial one:

_____ Yes, I have notified everyone.

X _____ Not applicable in this case.

SUMMARY EXPLANATION/BACKGROUND:

The Public Works Department is continuing the Town's long-term efforts to address stormwater infrastructure and localized flooding needs throughout the Town. As a result, staff has identified a need to proceed with the final engineering and design phase for the Ilex Court and 8th Street Green Infrastructure and Stormwater Improvements Project to improve drainage capacity, advance green infrastructure and reduce future flooding-related liabilities.

To ensure the proper, competitive selection and most effective and efficient delivery of professional services, staff recommends that the Commission approve a Task Order under the state of Florida's Consultants' Competitive Negotiation Act (CCNA - state law) with Water Resource Management Associates, Inc., a Town approved Continuing Services Contract (CSC), for engineering and design services related to the Ilex Court and 8th Street Green Infrastructure and Stormwater Improvements Project.

Note: The proposed professional services are expected to include final engineering and design, permitting coordination, public outreach, stakeholder engagement, bidding support and grant coordination assistance related to the proposed project.

At this time, the Town does not maintain the specialized engineering staffing necessary to perform this scope in-house. Thus, the Public Works Department recommends that the Town utilize the Town's contracted professional engineering consultant to complete this phase of the project.

Funding to support this project (\$99,373) is available through the Florida Department of Environmental Protection Grant Agreement #26PLN60 and accepted in Resolution 36-05-26 on May 6, 2026. This funding was awarded for engineering, design, permitting, public outreach and related project development activities associated with the proposed stormwater improvements.

Note: Utilizing an existing competitively awarded professional services agreement will enable the Town to streamline the procurement process, maintain consistency with the prior conceptual design work and engage a consultant with project-specific knowledge and technical expertise. Further, using a previously approved agreement will accelerate project development, support grant compliance, and ensure adherence to local and state procurement requirements.

If approved, the proposed Task Order with Water Resource Management Associates, Inc., would be in accordance with the previously approved terms, conditions and pricing therein. The Town will not expend more than the amount within the approved budget and grant funding, as it may be adopted or amended for these professional services.

If approved, engineering design, permitting coordination and related project development activities are expected to begin as soon as practicable, with expected completion by January 2027. The project schedule will be required to be approved by the Florida Department of Environmental Protection (FDEP) and included within the Grant Agreement.

The proposed Task Order has been prepared by the Public Works Director and the Project Manager - Capital Projects and reviewed by the proposed consulting engineering firm, Water Resource Management Associates, Inc., the Finance Director and the Town Attorney.

The Town has previously worked with the proposed consultant and has provided a high-quality product and good customer service.

RECOMMENDED MOTION:

I move to adopt Resolution 55-07-2026, approving Task Order No. 2 with Water Resource Management Associates, Inc. for professional engineering and design services for the Ilex Court and 8th Street Green Infrastructure and Stormwater Improvements Project, in the amount of \$99,373.