

AGREEMENT FOR LANDSCAPING SERVICES

THIS AGREEMENT FOR SPECIALIZED LANDSCAPING SERVICES (the “Agreement”) is made and entered into this 8th day of October, 2025, by and between the Town of Lake Park Community Redevelopment Agency, a dependent special district of the Town of Lake Park, Florida, 535 Park Avenue, Lake Park, Florida 33403 (“Town”), and Chris Wayne and Associates, Inc., 15863 97th Drive N., Jupiter, FL 33478 (“Consultant”) (individual “Party” or collectively the “Parties”).

WITNESSETH THAT

WHEREAS, the Town of Lake Park Community Redevelopment Agency (“CRA”) issued a Request for Qualifications (RFQ #116-2025), for Specialized Landscaping Services; and

WHEREAS, on September 3, 2025, the CRA’s Board of Commissioners accepted an evaluation committee’s ranking and authorized negotiations with Chris Wayne and Associates, Inc.; and

WHEREAS, the CRA and Chris Wayne and Associates, Inc. have negotiated a scope of services and compensation for the specialized landscaping services to be provided to the CRA by the Consultant; and

WHEREAS, the CRA desires to enter into an agreement with the Consultant to provide the Services in accordance with the negotiated terms and conditions as set forth in this Agreement;

NOW THEREFORE, the CRA and the Consultant, in consideration of the mutual promises contained herein, agree as follows:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last executed below.

SECTION 1. SCOPE OF SERVICES AND PERFORMANCE:

1.1 The CONSULTANT shall, to the satisfaction of the CRA, fully and timely provide the services for as outlined in RFQ No. 116-2025, a copy of which is attached as **Exhibit 1** and incorporated herein by reference as if fully set forth herein (“SERVICES”).

1.2 In the performance of the SERVICES, the CONSULTANT shall use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. The CONSULTANT shall use due care in performing its professional services and shall have due regard for acceptable professional planning standards and principles. The CONSULTANT’S standard of care shall not be altered by the application, interpretation, or construction of any other provision of this AGREEMENT.

1.3 The schedule and compensation associated with the SERVICES is set forth in **Exhibit 2**, attached hereto and incorporated herein.

1.4 In the event the CRA requires any services beyond those set forth in this AGREEMENT, the additional services shall be provided through a proposal to the CRA to amend the AGREEMENT or as an additional agreement, which shall set forth the additional services and which shall be in accordance of the hourly rate schedule provided by the CONSULTANT herein. The additional services shall be subject to the CRA’s approval of an amendment to the AGREEMENT and its appropriation of funds during the fiscal year in which the services are to be rendered.

1.5 The CONSULTANT shall keep the CRA fully informed, at all times, of its activities and progress in performing the SERVICES.

1.6 The SERVICES shall be performed by the CONSULTANT to the satisfaction of the CRA’s Executive Director (or designee) who shall decide all questions, difficulties or disputes of any nature whatsoever that may arise pursuant to the AGREEMENT. The Executive Director’s determination as to any questions, difficulties or disputes regarding the CONSULTANT’S fulfillment of the SERVICES hereunder, including the character, quality, amount and value of the services rendered shall be final and binding upon the CONSULTANT.

1.7 Any adjustments to the SERVICES, compensation and/or the term in which the SERVICES are to be performed shall be the subject of a written amendment to the AGREEMENT, approved by the CRA, and executed in writing by the parties hereto.

SECTION 2. FEES FOR SERVICES

2.1 The CONSULTANT’s compensation for the SERVICES shall be billed to the CRA monthly in the amount of \$15,687.50 (\$188,250 annually) based on the pricing in **Exhibit 2**. The invoices shall include a detailed breakdown of the services rendered, specifically indicating each task performed, weight of garbage collected and all materials supplied. The CRA shall not reimburse CONSULTANT for any additional costs incurred as a direct or indirect result of CONSULTANT providing the SERVICES to the CRA pursuant to the AGREEMENT, or for any

amounts not identified herein. CONSULTANT shall not be entitled to an increase in the agreed to sum or payments or compensation of any kind from CRA for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of periods of suspension or delay, disruption or hindrance from any circumstances beyond the CONSULTANT's control.

2.2 Subject to CONSULTANT providing the CRA with all required support and backup for any request for monthly payment, the CRA shall pay CONSULTANT within thirty (30) calendar days of its receipt of CONSULTANT's monthly invoices for any undisputed portion of requested payment. The CRA may withhold payment for the CONSULTANT'S failure to comply with any term, condition, or requirement of this AGREEMENT. CONSULTANT shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least ten (10) years after completion of the PROJECT. CRA shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the CONSULTANT's place of business.

2.3 Notwithstanding any provisions of this AGREEMENT to the contrary, the CRA may withhold, in whole or in part, payment to the extent necessary to protect itself from loss on account of CONSULTANT'S inadequate work as determined by the CRA; or from loss due to fraud based upon reasonable evidence. In addition, CRA shall be permitted to deduct from the CONSULTANT's compensation amounts incurred or costs incurred by CRA as a result of CONSULTANT's violation of this AGREEMENT or for damages associated with CONSULTANT's negligent performance of its services. Upon the CRA's resolution of the basis for its withholding of a payment, the CRA shall make payment. The CRA shall not be required to pay any interest on the amounts withheld. To the extent the parties cannot work out any disputes as to payment, the parties shall submit the dispute to the CRA Board for final determination.

SECTION 3. TERM OF THE AGREEMENT

The term of the AGREEMENT shall commence on **execution by both parties through September 30, 2028** with two additional one-year extensions available with approval by the CRA Board. The term shall only be modified or extended by written agreement of the parties.

SECTION 4. TERMINATION

4.1 This AGREEMENT may be terminated without cause or for convenience by the CRA for any reason, or no reason at all, by providing CONSULTANT with notice at least thirty (30) calendar days before the termination date. In the event of such termination, CONSULTANT shall, as its sole and exclusive remedy, be entitled to receive compensation for all work satisfactorily completed and approved by the CRA through the date of the written notice of termination. The CRA shall not be required to make payment for any services that have not been performed, or not previously approved by the CRA. CONSULTANT agrees that in the event the AGREEMENT is terminated by the CRA, for any reason, it is not entitled to any damages beyond the work satisfactorily performed and approved by the CRA through the date of termination. CONSULTANT acknowledges it is not entitled to any other damages, including but not limited to expectation, incidental or consequential damages associated with the termination.

4.2 The CRA may terminate the AGREEMENT for default pursuant to Section 5. In the event CONSULTANT abandons or fails to perform the SERVICES or causes the AGREEMENT to be terminated by the CRA for a default, CONSULTANT shall indemnify CRA against its losses (monetary or otherwise) pertaining to the termination, including, but not limited to, the CRA's reasonable administrative costs and legal fees incurred should the CRA elect to procure and retain another consultant for the completion of the PROJECT.

SECTION 5. DEFAULT

5.1 An event of default shall mean the following:

- a. CONSULTANT has not performed services on a timely basis;
- b. CONSULTANT has refused or failed to supply properly skilled or qualified personnel for the services to be performed;
- c. CONSULTANT has failed to obtain the approval of the CRA where required by this AGREEMENT;
- d. CONSULTANT has refused or failed, except in the case for which an extension of time is provided, to provide the SERVICES.
- e. CONSULTANT disregards or violates applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;
- f. CONSULTANT's material breach of this AGREEMENT; or
- g. CONSULTANT is adjudged a bankrupt, or if CONSULTANT makes a general assignment for the benefit of its creditors, or if a receiver is appointed on account of this insolvency.

5.2 In the event CONSULTANT fails to comply with any provision of this AGREEMENT, the CRA may, but is not obligated to provide CONSULTANT with notice or an option to cure, declare the CONSULTANT in default, notify the CONSULTANT in writing, and give the CONSULTANT seven (7) calendar days to cure the default. If the CONSULTANT fails to cure any default, the CONSULTANT shall only be entitled to compensation for any services which have been completed to the satisfaction of the CRA through the date of termination, minus any damages incurred by the CRA. In the event payment has been made for any professional services not completed, the CONSULTANT shall return these sums to the CRA within ten (10) calendar days after its receipt of written notice from the CRA of the sums due. Nothing herein shall limit the CRA's right to terminate for convenience or without cause at any time, with or without notice and option to cure, as set forth herein.

5.3 In the event of a default by the CONSULTANT, it shall be liable for all direct, incidental, or consequential damages the CRA incurs as a result the default.

5.4 The CRA may take advantage of each and every remedy specifically existing at law or in equity. Each and every remedy shall be in addition to every other remedy specifically given or otherwise existing and may be exercised from time to time as often and in such order as may be deemed expedient by the CRA. The exercise or the beginning of the exercise of one remedy shall not be deemed to be a waiver of the right to exercise any other remedy. The CRA's rights and remedies as set forth in this AGREEMENT are not exclusive and are in addition to any other right and remedies available to the CRA in law or in equity.

SECTION 6. POLICY OF NON-DISCRIMINATION

CONSULTANT shall not discriminate against any person in its operations, activities or delivery of services under this AGREEMENT. CONSULTANT shall affirmatively comply with all applicable provisions of federal, state and town equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as basis for service delivery.

SECTION 7. DRUG FREE WORKPLACE

CONSULTANT agrees that it currently maintains and shall continue to maintain a Drug Free Workplace.

SECTION 8. INDEPENDENT AGREEMENTOR

CONSULTANT is an independent CONTRACTOR under this AGREEMENT. The SERVICES provided by CONSULTANT shall be by direct employees of the CONSULTANT who are subject only to its supervision. CONSULTANT shall be responsible for the enforcement of its personnel policies, the payment of its employees or sub-consultants, if any, the payment of any applicable taxes, FICA, social security, health insurance, pension or any other benefits for the CONSULTANT'S employees who render service under this AGREEMENT. Nothing contained herein shall create an employer-employee relationship between the CRA and CONSULTANT.

SECTION 9. ASSIGNMENT

Neither this AGREEMENT, nor any of the SERVICES to be performed herein, shall be assigned, transferred or otherwise delegated to others, including to any sub-consultants by CONSULTANT, without the prior written consent of the CRA.

SECTION 10. CONFLICTS OF INTEREST

10.1 Neither CONSULTANT nor any of its employees shall have or hold any employment or contractual relationship that is antagonistic or incompatible with CONSULTANT's loyal and conscientious exercise of judgment related to its performance under this AGREEMENT.

SECTION 11. INSURANCE, INDEMNIFICATION/HOLD HARMLESS

The Consultant shall maintain the following insurance coverages in the amounts specified below during the term of the AGREEMENT and any extensions thereof:

11.1 Workers' compensation insurance for all employees of the CONSULTANT for statutory limits in compliance with applicable state and federal laws. Notwithstanding the number of employees or any other statutory provisions to the contrary, coverage shall extend to all employees of the CONSULTANT and their employees hired by CONSULTANT.

11.2 The CONSULTANT shall maintain a Commercial General Liability Policy ("CGL") on an Occurrence Form with the following limits:

\$1,000,000.00 Each occurrence (Bodily Injury and Property Damage)

\$1,000,000.00 Products/Completed Operations Aggregate

\$5,000,000.00 General Aggregate

\$1,000,000.00 Personal and Advertising Injury

\$500,000.00 Damage to Premises Rented to You

11.3 The CONSULTANT shall maintain non-owned Auto Liability Insurance (including coverages for hired or leased vehicles) with limits of \$1,000,000 each accident, combined single limit.

11.4 CONSULTANT shall maintain Professional Liability (Errors and Omissions) coverage for liabilities arising out of CONSULTANT's services under this AGREEMENT with limits of \$2,000,000 per occurrence and \$2,000,000 million in the aggregate.

11.5 The CRA shall be included as an additional named insured under the CONSULTANT'S CGL policy, and a waiver of subrogation against the CRA shall be included in all workers' compensation policies. Current valid insurance policies meeting the requirements herein shall be maintained during the term of the AGREEMENT, and any extensions thereof. A current certificate of insurance issued not more than 30 calendar days prior to the CONSULTANT'S submission of its bid documents which demonstrates that the CONSULTANT maintains the required coverages shall be submitted to the CRA as a prerequisite to the execution of the AGREEMENT. All policies shall provide a 30 day notice of cancellation to the named insured. The Certificate of Insurance shall provide the following cancellation clause: "Should any of the above described policies be cancelled before the expiration date thereof, notice of such cancellation will be delivered in accordance with the policy provisions." It shall be the responsibility of the CONSULTANT to ensure that all subcontractors are adequately insured or covered under their policies. The required insurance coverages shall be issued by an insurance company duly authorized and licensed to do business in the state of Florida with minimum qualifications in accordance with the latest edition of A.M. Best's Insurance Guide: Financial

Stability: B+ to A+.

11.6 To the fullest extent provided by law, the CONSULTANT shall indemnify, defend and hold harmless CRA, and any of its elected or appointed officials, agents, employees, and volunteers from and against any and all liability, suits, actions, whether in law or in equity, damages, costs, losses and expenses, including attorneys' fees, demands and claims for personal injury, bodily injury, sickness, diseases, death; or damage to, or the destruction of tangible property or loss of use resulting therefrom, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT, its officials, agents, or employees in the performance of the services of CONSULTANT under this AGREEMENT. This indemnification is separate and apart from, and in no way limited by any insurance provided or required under this AGREEMENT or otherwise. CONSULTANT's indemnification obligations shall survive the termination of the AGREEMENT.

11.7 CONSULTANT acknowledges that as part of this AGREEMENT specific and separate consideration has been paid for this hold harmless and indemnification provision, and further agrees with the foregoing provision of indemnity and also agrees with the collateral obligation of insuring said indemnity as set forth herein.

11.8 CONSULTANT shall indemnify CRA for all loss, damage, expense or liability including, without limitation, court costs and attorneys' fees that may result by reason of any infringement or claim of infringement by CONSULTANT of any patent, trademark, copyright, trade secret or other proprietary right relating to services furnished pursuant to this AGREEMENT. CONSULTANT shall defend and/or settle at its own expense any action brought against the CRA to the extent that is based on a claim that the services furnished to CRA, or on behalf of the CRA, by CONSULTANT pursuant to this AGREEMENT.

SECTION 12. COSTS AND ATTORNEY'S FEES

If either CRA or CONSULTANT is required to enforce or interpret the terms of this AGREEMENT by legal action, the prevailing party shall be entitled to recover from the other party any and all such reasonable costs and expenses, including by not limited to reasonable attorney's fees, including fees associated with mediation/arbitration, or a successful appeal.

SECTION 13. NOTICES

Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, hand delivered, or by email or facsimile transmission, addressed to the party for whom it is intended, and proof of receipt. Notice shall be deemed given upon receipt by any method of delivery authorized above. For the present, the parties designate the following as the respective places for giving of notice.

FOR CONSULTANT: Chris Dellago, RLA/ISA
Chris Wayne and Associates, Inc.
15683 97th Drive N

Jupiter, FL 33478
Phone: 561-746-4225

FOR CRA:

Richard Reade, Executive Director
Lake Park Community Redevelopment Agency
535 Park Avenue, Lake Park, FL 33403
Tel. (561) 881-3304 Fax. (561) 881-3314
rreade@lakeparkflorida.gov

With Copy to:

Thomas J. Baird, Esquire
CRA Attorney
c/o Town of Lake Park
535 Park Avenue, Lake Park, FL 33403
Tel. (561) 650-8232
TBaird@JonesFoster.com

SECTION 14. COMPLIANCE WITH LAWS

CONSULTANT shall fully obey and comply with all federal, state, county, and town laws, administrative regulations or rules, which are or shall become applicable to the services performed under the terms of this AGREEMENT.

SECTION 15. TRUTH-IN NEGOTIATIONS CERTIFICATE

Signature of this AGREEMENT by CONSULTANT shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this AGREEMENT are accurate, complete, and current at the time of AGREEMENT.

SECTION 16. WARRANTIES OF CONSULTANT

The CONSULTANT hereby warrants and represents that at all times during the term of this AGREEMENTS and any extensions of time or amendments hereto, that it shall maintain in good standing all required licenses, certifications and permits required under federal, state and local laws necessary to perform the services.

SECTION 17. GOVERNING LAW; VENUE; WAIVER OF JURY TRIAL

This AGREEMENT shall be construed in accordance with, and governed by, the laws of the state of Florida. Venue of any action to enforce this AGREEMENT shall be in Palm Beach County, Florida or in the Southern District of Florida for any applicable federal actions. TO THE EXTENT ALLOWED BY APPLICABLE LAW, THE PARTIES HEREBY WAIVE THE

RIGHT TO TRIAL BY JURY IN CONNECTION WITH ANY LITIGATION OR JUDICIAL PROCEEDING RELATED TO OR CONCERNING, DIRECTLY OR INDIRECTLY, THIS AGREEMENT. THIS WAIVER IS INTENDED TO AND DOES ENCOMPASS EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A JURY TRIAL WOULD OTHERWISE ACCRUE. THIS WAIVER SHALL APPLY TO THE AGREEMENT AND ANY FUTURE AMENDMENTS, SUPPLEMENTS OR MODIFICATIONS HERETO.

SECTION 18. HEADINGS

Headings are for convenience of reference only and shall not be considered in any interpretation of this AGREEMENT.

SECTION 19. SEVERABILITY

If any provision of this AGREEMENT or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this AGREEMENT, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected thereby, and shall continue in full force and effect, and may be enforced to the fullest extent permitted by law.

SECTION 20. CONFLICT

In the event of a conflict between the terms of this AGREEMENT and any terms or conditions in any attached documents, the terms in this AGREEMENT shall prevail.

SECTION 21. SURVIVAL OF PROVISIONS

Any terms or conditions of this AGREEMENT that require acts beyond the date of its termination shall survive the termination of this AGREEMENT, shall remain in full force and effect unless and until the terms of conditions are completed, and shall be fully enforced by either party. If any portion or provision of this AGREEMENT is deemed illegal or unenforceable by a court of competent jurisdiction, the remaining provisions or portions remain in full force and effect.

SECTION 22. ENTIRE AGREEMENT

This AGREEMENT and its attachments constitute the entire AGREEMENT between CONSULTANT and CRA, and all verbal agreements, negotiations or understandings between the parties are merged herein.

SECTION 23. PUBLIC RECORDS

The CONSULTANT is required to:

23.1 Keep and maintain public records required by the CRA to perform the service.

23.2 Upon the request of the TOWN's custodian of public records, the CONSULTANT shall provide the CRA with its work product records, which shall be considered public records within a reasonable time at a cost that does not exceed the costs provided for in Chapter 119, Florida Statutes.

23.3 Ensure that any public records that are exempt or confidential from public records disclosure are not disclosed except as authorized by law for the duration of the term of this AGREEMENT, and following completion of this AGREEMENT if the CONSULTANT does not transfer the records which are part of this AGREEMENT to the CRA.

23.4 Upon the completion of the term of the AGREEMENT, transfer, at no cost, to the CRA all public records in possession of the CONSULTANT; or keep and maintain the public records associated with the services provided for in the AGREEMENT. If the CONSULTANT transfers all public records to the CRA upon completion of the term of the AGREEMENT, the CONSULTANT shall destroy any duplicate public records that are exempt of confidential from public records disclosure. If the CONSULTANT keeps and maintains public records upon completion of the term of the AGREEMENT, the CONSULTANT shall meet all applicable requirements pertaining to the retention of public records. All records stored electronically shall be provided to the CRA, upon request from the Towns custodian of public records, in a format that is compatible with the information technology systems of the Town.

23.5 IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, THE CONSULTANT SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: TOWN CLERK, 535 Park Avenue, Lake Park, Florida 33403, 561-881-3311, townclerk@lakeparkflorida.gov.

SECTION 24. WAIVER

The waiver by either party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this AGREEMENT shall not be construed as a waiver of any future or continuing similar or dissimilar failure. The failure to notify CONSULTANT or terminate the AGREEMENT by the CRA for any breach or default of CONSULTANT does not waive the CRA's ability to declare a default or terminate the AGREEMENT at any time.

SECTION 25. AMENDMENTS

The parties contemplate that there may be additional services to be performed by the CONSULTANT. The additional services shall be set forth in a written amendment to this AGREEMENT, which shall include the additional services to be provided and the terms of the compensation for these services.

IN WITNESS WHEREOF, the Parties hereto have made and executed this AGREEMENT on the respective dates under each signature:

DATED this ____ day of _____ 2025.

LAKE PARK CRA

ATTEST:

By: _____
Roger Michaud, Chairman

Vivian Mendez, Agency Clerk

(TOWN SEAL)

Approved as form and legal sufficiency

By: _____
Thomas J. Baird, CRA Attorney

____ day of _____, 2025

Chris Wayne and Associates, Inc.

By: _____

Printed Name and title

Dated this ____ day of _____, 202

Exhibit 1

Landscape Maintenance Frequency Schedule and Cost Proposal

Activity	Frequency	Notes	Proposed Cost
Litter Pick-Up and Disposal	Weekly (52x/year)	Monthly reporting to Public Works is required	\$10,000.00
Turf Mowing, Edging, String Trimming (All Areas)	Weekly during the growing season (42x/year)	Adjust frequency based on growth rate and seasonal conditions	\$30,000.00
Ornamental Hedge Pruning and Bed Maintenance	Weekly during the growing season (42x/year)	Maintain shape and a clear line of sight	\$56,000.00
Ficus Hedge Pruning (to 6' max height)	Monthly (12x/year)	Per linear foot as specified	\$30,000.00
Whitefly Treatment (Granular, Systemic)	Biannually (2x/year)	Apply during active pest cycle periods	\$4,000.00
Whitefly Treatment (Liquid Spray)	Annually (1x/year)	Typically, spring or summer is used as preventive control	\$2,500.00
Turf Fertilization (All Areas)	Biannually (2x/year)	Use the Town-supplied fertilizer	\$1,200.00
Hedge & Groundcover Fertilization	Biannually (2x/year)	Nutrient management based on plant type	\$6,000.00
Palm Tree Fertilization (Spikes)	Biannually (2x/year)	Minimum of five micronutrient spikes per tree	\$3,500.00
Mulch & Annuals Installation	Biannually (2x/year)	Annuals and mulch are replenished in a spring/fall rotation	\$12,000.00
Mulch Only Application	Annually (1x/year)	Typically, winter or the pre-growing season	\$12,000.00
Tree Pruning < 25'	Annually (1/3 of the total inventory)	Cycle all trees every 3 years	\$6,000.00
Tree Pruning > 25' (with MOT)	Annually (1/3 of the total inventory)	Includes traffic control as needed	\$8,000.00
Irrigation Inspection and Operation	Weekly Post-Mow (42x/year)	Check clocks, zones, and visible repairs	\$3,150.00

SPECIALIZED LANDSCAPE MAINTENANCE SERVICES



SUBMITTED TO:
**LAKE PARK COMMUNITY
REDEVELOPMENT AGENCY (CRA) AND
THE TOWN OF LAKE PARK**
REQUEST FOR QUALIFICATIONS (RFQ) 116-2025
July 22, 2025

SUBMITTED BY:



15863 97th Drive N., Jupiter, FL 33478
Phone: 561-746-4225

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LETTER OF TRANSMITTAL

Chris Wayne and Associates, Inc.

15863 97th Drive N.

Jupiter, FL 33478

chris@chriswayneinc.com

561-746-4225 (O)

561-307-1939 (C)

Date: July 22, 2025

To: Town of Lake Park

Attn: Lake Park Community Redevelopment Agency

535 Park Avenue

Lake Park, FL 33403

Subject: Letter of Transmittal – Bid Proposal Submission for RFQ No. 116-2025 - Specialized Landscape Maintenance Services

Dear Lake Park Community Redevelopment Agency,

On behalf of Chris Wayne and Associates, Inc., please accept the enclosed bid proposal in response to the Town of Lake Park's solicitation for Specialized Landscape Maintenance Services, as outlined in RFQ No. 116-2025.

Our proposal includes all required documentation, completed forms, and relevant supporting materials in accordance with the bid instructions. We believe our firm is well-positioned to provide the Town with exceptional service, drawing on our experience and dedication to high-quality project delivery.

We appreciate the opportunity to submit this proposal and thank you for considering Chris Wayne and Associates, Inc. as a potential partner. Should you need any additional information or clarification, please feel free to contact me directly at 561-746-4225 or chris@chriswayneinc.com.

Sincerely,



Christopher Dellago, RLA/ISA

President of Chris Wayne and Associates, Inc.

Chris Wayne and Associates, Inc. - 15863 97th Dr. N., Jupiter, FL 33478

Phone: 561-746-4225 - chris@chriswayneinc.com

LA6666678 • U-20161 • FL-10171A

State of Florida Department of State

I certify from the records of this office that CHRIS WAYNE AND ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on July 2, 2004.

The document number of this corporation is P04000100196.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 4, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Third day of April, 2024*




Secretary of State

Tracking Number: 2484804693CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Chris Wayne and Associates, Inc. - 15863 97th Dr. N., Jupiter, FL 33478

Phone: 561-746-4225 - chris@chriswayneinc.com

LA6666678 • U-20161 • FL-10171A

State of Florida
Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of CHRIS WAYNE AND ASSOCIATES, INC., a corporation organized under the laws of the State of Florida, filed on July 2, 2004, as shown by the records of this office.

The document number of this corporation is P04000100196.



CR2EO22 (2-03)

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capitol, this the
Fourteenth day of September, 2004

Glenda E. Hood
Glenda E. Hood
Secretary of State

QUALIFICATIONS, EXPERIENCE, AND BACKGROUND

CORPORATE HEADQUARTERS

15863 97TH Drive N.
Jupiter, FL 33478
Phone: 561-746-4225

TYPE OF ORGANIZATION

Privately Held Corporation
Federal ID #20-1399029
Corporate ID #P04000100196

PROFESSIONAL LICENSES

Landscape Architect – LA6666678
ISA Certified Arborist – FL-10171A
Irrigation Contractor – U-20161

STAFF

Christopher Dellago, RLA/ISA –
Landscape Architect/Arborist
Scott Barber, RLA – Landscape
Architect/Senior CAD Technician
Sie H. Wong, PE – Structural Engineer
Nancy Branstrom – Graphic Artist
Pablo Montejo – Maintenance/Construction
Field Manager
Rolando Lopez – Maintenance Field
Supervisor
Javier Moreno – Lead Irrigation Technician
Sandra Martin – Office Manager/
Permitting

CORPORATE OFFICERS

Christopher Dellago, RLA
President/CEO
Sandra Martin - Office Manager/COO

YEARS IN BUSINESS

Chris Wayne and Associates, Inc. has
been in business since 7/2/2004.

COMPANY CONTACT

Sandra Martin
Phone: 561-746-4225
Email: sandy@chriswayneinc.com
Notary: HH 389455

DISPUTES/JUDGMENTS

None



Resume

Christopher W. Dellago, RLA

President/CEO

Chris Wayne and Associates, Inc.

Florida Registered Landscape Architect License #LA6666678

Irrigation Contractor License #U-20161

ISA Certified Arborist – #FL-10171A

Education

B.L.A. University of Florida, 2000.

Distinguishing Qualifications

A graduate of the University of Florida and lifelong Florida resident well versed in the flora of Florida. Prior to founding CWA Mr. Dellago worked as project manager for engineering firms such as Gee & Jenson and CH2 M Hill. Managed multi-disciplinary projects, supervising engineers, architects, and planners on projects ranging from port destination island master plans, Olympic venues, resort roof top gardens and city streetscapes. As owner of CWA, Mr. Dellago has worked closely with local governments managing numerous government commercial and high end residential landscape designs, specializing in streetscapes, parks and municipal facilities for over 20 years.

Relevant Experience

Project Management, Construction Administration and Construction Practices. Regional Park and Sports Complex irrigation design. Vast knowledge of local tree and plant materials. FDOT and Palm Beach County streetscape requirements and ADA regulations, design, construction detailing, and permitting.

Representative Projects

- **Leasburg Downtown Trail** – Lead landscape architect/project manager for design of 5 mile linear bike and pedestrian trail through downtown Leasburg, Florida. Project included site planning, demolition plans, signage & striping, planting plans, irrigation, lighting, site amenities, parking and ADA accessibility. Grading and storm water management.

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- **2008 Qingdao China Olympic Sailing Venue** – Project landscape architect, responsible for master planning Olympic sailing venue. Program included resort, Olympic village, shops, restaurants, entertainment, and pedestrian and vehicle traffic circulation.
- **Stake Island, Cruse Destination Port** – Landscape architect working with port engineers in the master planning of Ballast Island off the coast of Belize. Designs included shopping/entertainment district, resort, tender facilities, utilities, lazy lagoon, wildlife sanctuary and theme park.
- **Brushy Creek MUD, Brushy Creek Texas** – Lead landscape architect for landscape irrigation and hardscape design for water treatment facility in Brushy Creek Texas. Design included construction detailing of perimeter walls, fencing, gates entry, signature, planting plans entry, waterfall feature, and community monument signage.
- **13th Street Design, Rivera Beach Florida** – Landscape architect for design of streetscape. Included planting and irrigation along .5 mile port gateway corridor.
- **Bicentennial Park Master Plan, City of Riviera Beach Florida** – Design included beach improvements, water feature, restroom/concession building, pedestrian walkways and amphitheater.
- **Cunningham Park** – Landscape architect responsible for site planning, hardscape and monument signage, basketball courts, splash pad, parking improvements, landscape, irrigation designs, pavilions, and site amenities.
- **Manalapan Town Hall** – Landscape planting plans, monument sign design.
- **City of Riviera Beach Signs Project** – Landscape architect responsible for monument sign design and renovations of proposed and existing signs throughout city. Sign designs included structural detailing, lighting, irrigation and landscape improvements.



Resume

Scott J. Barber, RLA

Landscape Architect / Project Manager

Education

B.L.A., Landscape Architecture, S.U.N.Y. College of Environmental Science and Forestry, 1994
A.A.S., Landscape Development, Design and Contracting, Alfred State College, 1985

Professional Registrations

Registered Landscape Architect: Florida (1999, No. LA-0001660)

Distinguishing Qualifications

- Project management and design experience in all aspects of the land development process for projects including public involvement, master planning, site design, zoning and land use approvals, environmental and land development permits, environmental assessments, LEED™ accreditation, project beautification, construction document preparation and construction administration. Project clientele includes state and municipal agencies, large scale commercial and residential clients.
- Awards: 2015 FTE Sustainability Award, 2012 ASLA Honor Award – St Vincent Greenway Planning & Research, 2012 AWS - Environmental Project of the Year, 2009 South East Construction - Best Engineering Design, 2000 FNGA Award of Excellence - New Installations Over \$500,000 (Peanut Island).

Relevant Experience

As a Landscape Architect and Project Manager, more than 26 years of experience has been gained through involvement in project management, project design, and construction administration for land development projects with design fee budgets ranging from \$10,000 to \$1,000,000 and construction budgets ranging from \$50,000 to \$70,000,000.

Project experience includes active and passive recreational areas including department of transportation and local streetscape corridors, way finding sign design and programming, active and passive recreation areas, landscaping, hardscape, and irrigation systems, rain water harvesting

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systems, riparian restoration, waterfront development, and large residential and commercial facilities.

Representative Projects

- **Riviera Beach City Signs Program, City of Riviera Beach CRA, Riviera Beach, FL** - Responsible for planning, design, and development of a master sign program and construction documents for 9 city entrance signs, and 1 double faced monument sign at City Hall. Professional services included architectural and structural design, logo and lettering program, and design of decorative lighting, landscape, and irrigation systems. Two sign designs included electronic message boards.
- **Wellington Veterans' Park, Village of Wellington, Wellington, FL** - Responsible for planning, design, and development of a master park plan and construction documents for a 1.6-acre passive park including a central fountain feature with flags, pedestrian areas with furnishings and hardscape paths, six granite monuments signs, project identification wall and sign program, including lighting, landscape, and irrigation design. Tasks included bidding and construction administration services.
- **Okeeheelee Park South, Jim Brandon Equestrian Center, South Entrance Drive Revisions, Palm Beach County Parks and Recreation, West Palm Beach, FL** - Responsible for providing site design and construction management services for the southern park entrance expansion including entry sign feature design, roadway landscape and irrigation system design, trailhead, picnic area, and boat ramp facility. Tasks included vehicular circulation, way finding sign design and parking area design, and vegetation mitigation planning.
- **Wellington Equestrian Trails Master Plan; Village of Wellington; Wellington, FL** - Responsible for planning, design, and development of a master equestrian trail redevelopment plan for 56 miles of existing trails within the Village boundary. Services included public interviews, historical research, preparation of 6 trail master plan graphics including trail head and way finding sign design, a 16-year financial strategic redevelopment plan and cost estimate, and phased construction guide which was presented to the Village Council for adoption into the Village's Comprehensive Plan. The master plan also included a maintenance plan with equipment list, trail tread options, sign design and implementation plan, shelter structures and trail I.D/location roadway crossing markers as part of a trail safety initiative.
- **Peanut Island Park "Phase 1", Palm Beach County, FL** - Responsible for site planning, pedestrian circulation design, way finding sign programming, and preparation of landscape, irrigation, and hardscape plans for a 3.5 acre camp ground, including a 1 mile loop trail system, 20 slip boat dock, and water taxi station, on the northeast corner of the island.

- **Manatee County Port Authority, Entrance Improvements, Palmetto, FL** – Responsible for planning, design, and development of a master corridor plan and construction documents for the Port entrance water features, identification sign program and public art displays for two entry drives and 1,500-linear foot highway frontage along US41 within the FDOT Right-of-Way. Planning efforts and site design included the preparation of a T-21 & Florida Highway Beautification Grant applications, which were approved for a total of \$400,000. Other services included public presentations, decorative lighting, landscape and irrigation system design, and construction administration services.

Sie H. Wong, PE
Florida Registered Engineer #PE62212

PROJECT MANAGEMENT / DESIGN MANAGEMENT/ STRUCTURAL ENGINEER

A highly effective project management and design professional, with over 15 years of project managements and over 24 years of design experiences, possesses ability to deliver the project results within the specific timeframe to the highest standard and quality. Implement methodical project planning and design that makes complex projects possible to reduce time taken and cost involved through analysis, design and problem solving. Strong team's player with multi-tasking skills coordinates team members to build positive and valuable relationships that support the project goals and deliverable.

PROFESSIONAL EXPERIENCES

Self-Employment, Coral Springs, FL

2020 ~ present

Structural Engineering

- Coordinated design between disciplines, reviewed and analyzed engineering and/or architectural drawings on multi-stories hotel, single and multi-stories residential building, commercial building, and industrial building, as well as renovation, extension of existing residential and commercial building.
- Responsible for structural design and preparing construction documents on next and existing residential, commercial, and industrial projects.
- Liaison with building official for special client's requested items and delivering within the timeframe of the dateline.
- Performed compliance inspections during the construction phase and resolved RFI issues related to structural design from contractors

ENCO INTERNATIONAL, LLC, Miami, FL

2016 ~ 2020

Structural Design Manager:

- Coordinated design between disciplines, reviewed and analyzed engineering and/or architectural drawings on multi-stories hotel, single and multi-stories residential building, commercial building, and industrial building, as well as renovation, extension of existing residential and commercial building across Florida and Caribbean region.
- Trained and developed design team in Shanghai, China and Delhi, India; Reviewed project design and QA/QC for engineering and/or architectural drawings and calculations produced by design teams.
- Developed and managed a structural design team in Miami by developing a CAD and design standard for the company.
- Research and develop structural engineering techniques and approaches including concrete, steel, masonry, wood design, aluminum and light gage metal.
- Responsible for document structural design by recording design features, requirements and warnings.
- Liaison with building official for special client's requested items and delivering within the timeframe of the dateline.
- Performed compliance inspections during the construction phase and resolved RFI issues related to structural design from contractors.

Self-Employment, Sibu, Sarawak & Miami, Florida

2010 ~ 2016

Structural Engineer

- Coordinated design between different disciplines, reviewed and analyzed engineering and/or architectural drawings on multi-stories hotel design, single family houses and townhouses design.

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- Managed a design team to perform post tensions design by using ETABS software and produced quality structural drawings for different projects.
- Reviewed, analyzed and produced engineering drawings local authority submittal; as well as performed site inspection on varies projects.
- Researched and developed structural engineering techniques and approaches including concrete, steel, masonry, wood design, aluminum and light gage metal.
- Responsible for document structural design by recording design features, requirements and warnings.
- Liaison with building official for special client's requested items and delivering within the timeframe of the dateline.
- Performed compliance inspections during the construction phase and resolved RFI issues related to structural design from contractors.

Construction Manager

- Created and reviewed requests for information and requests for proposal and change order.
- Peformed site inspection during the construction to ensure all work is performed in accordance with approved drawings, specifications, manual and procedures.
- Reviewed material quantity take off and estimate for the construction project prepared by my team member.
- Oversaw the logistical requirements of the projects.
- Managed and delegated work to colleagues within your teams and subcontractors.
- Meeting regularly with clients, design consultants, and third parties to report on the progress.
- Liaison with client's requested items and delivering the finish product within the timeframe of the dateline.
- Regularly reviewed timings, budget, labor, risk and project plans to ensure project work stays on track.
- Monitored and supervised the team members to ensure quality and safety on construction sites.

KAH CHIONG ENGINEERING SDN BHD, Sibü, Malaysia

2008 ~ 2010

Project /Construction Manager:

- Secured 100+ acres land acquisition in early stage on River Palm City's housing development for Kah Chiong Development Sdn Bhd delivering 3% under budget and within the deadlines.
- Determined project objectives, priorities, requirements and conducting site investigations for feasibility of River Palm City's housing development.
- Secured 30 million loans from financial institutes and successfully negotiated interest down by 1%.
- Managed 30+ employees including mentored and trained a 10+members of design team based in Shanghai, China as well as administration staffs, marketing team and field engineering team in Sibü, Malaysia by coordinated, reviewed and analyzed all engineering and architectural blueprints to prepare work schedules, cost estimate and acquired all necessary resources to complete the projects.
- Provide exceptional knowledge for quality assurance and checking on 5 consultants, 10+ contractors and 20+ material suppliers to keep projects within timeframes as well as giving best product and excellent services to the clients.
- Analyzed technology, resources and market demand to judge feasibility of projects, exploring opportunities to add value to job accomplishments.
- Evaluated and/or negotiated contracts with vendors and financial institutes to reduce operation cost and material cost for the projects.

TAVERES ENGINEERING INC , Boca Raton, Florida

2006 - 2008

Structural Engineer

- Coordinated design between different disciplines, reviewed and analyzed engineering and/or architectural drawings on multi-stories hotel design, single family houses and townhouses design.
- Managed a design team to perform post tensions design by using ETABS software and produced quality structural drawings for different projects.
- Designed and inspected hurricanes impact glass window on varies houses for All Weather Protective System Inc.

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- Reviewed, analyzed and produced engineering drawings local authority submittal; as well as performed site inspection on various projects.

GROUND FLOOR ENGINEERING, Fort Lauderdale, FL

2004 ~ 2006

Structural Design Manager:

- Coordinated design between disciplines, reviewed and analyzed engineering and/or architectural drawings on multi-stories hotel, single and multi-stories residential building, commercial building, and industrial building, as well as renovation, extension of existing residential and commercial building.
- Trained and developed offshore 60+ design team members in Shanghai, China and Delhi, India within a year; Reviewed project design and QA/QC for engineering and/or architectural drawings and calculations produced by design teams.
- Managed to submit 20+ projects of construction documents to building official each month by utilized the design teams, slashed the operation cost by 30% while only used only half of the production time.
- Researched and developed structural engineering techniques and approaches including concrete, steel, masonry, wood design, aluminum and light gage metal.
- Responsible for document structural design by recording design features, requirements and warnings.
- Liaison with building official for special client's requested items and delivering within the timeframe of the dateline.
- Performed compliance inspections during the construction phase and resolved RFI issues related to structural design from contractors.

STANTEC (Formerly Known as MWH), Sunrise, FL

2000-2004

Structural Engineer

- Responsible for structural design, construction documents, CAD development in a 3D intelligent modeling environment and extraction of 2D composition drawings for small bridges, pump stations, retaining walls, power generator structures, water treatment plant, wastewater treatment plant, seawater desalination plant, water pipe support structures and substation foundation.
- Performed compliance inspections during the construction phase and resolved RFI issues related to structural design from contractors.
- Responsible for budget tracking and coordinated the work of all disciplines from pre-design through final design and was involved in all aspect of CMS activities.
- Project Experiences
 - Beaver Water Treatment Facilities Expansion Phase II, IV & V, Arkansas
 - North Lee County Water Treatment Plant 2.3A, Florida
 - Tobacco Road Water Treatment Plant Design Build Ph2-Engineering, Augusta, Georgia
 - NEWPP phase1 & 2 (80 MGD Water Purification System), Houston, Texas
 - GRW Engineers, Kentucky
 - Saws ASR Project, San Antonio, Texas
 - Well Field Expansion Project, Florida
 - Seawater Desalination Plant, Trinidad
 - City of Margate Water Treatment Plant Emergency Generator System, Florida
 - Mayaguez Regional Wastewater Treatment Plant, Puerto Rico
 - Montgomery County Water Treatment Plant, Ohio
 - USAF -Langley Air Force Base, Virginia

EDUCATION AND QUALIFICATION

Professional Engineer on State of Florida (PE62122)

Master of Science in Civil Engineering, University of Toledo, Ohio

Bachelor of Science in Civil Engineering, University of Toledo, Ohio

Dec 1999

May 1998

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Nancy E. Branstrom, ASIA
Graphic Designer / Visual Arts Specialist

Education

Bachelor of Fine Arts in Graphic Design, University of Florida

Relevant Experience

Mrs. Branstrom is responsible for the implementation of design options into visually understandable, readable formats for use in acquiring and production of land development projects. The projects vary from expansive port projects, local park and recreational projects to small reclamation industrial sites. Mrs. Branstrom possesses the ability to create hand-illustrated graphics combined with computer graphics to produce visually pleasing images for multi-purpose uses.

REPRESENTATIVE PROJECTS:

Milani Park, Palm Beach County, Highland Beach, Florida – Prepared site plan and landscape plan graphics for a proposed county park located in Highland Beach, Florida. Park design includes boardwalk with beach access, along with lifeguard restroom and guardhouse facilities. Graphic illustration included a site plan illustration combined with a perspective rendering of the project. The illustration represented the design features of grassed parking stalls, paved walkways, and the main park entrance.

Radnor Park, Palm Beach County, Jupiter, Florida - Prepared illustrative graphic drawings for the lead designers use in a document he prepared for the client that illustrated different approaches for both vehicular and pedestrian access onto and off of a site and presented constraints in both site location and topography. Concepts illustrated activity nodes internal circulation and areas for possible beach access. An illustrative Master Plan was also prepared.

Constitution Park, Village of Tequesta, Florida - Graphic Artist. Prepared illustrative drawings depicting park entry features, architecture, overall site plan and key features.

Montrose Plant Property, City of Los Angeles, CA- Graphic Designer. Created three options for development of an industrial site with a restricted reuse area. The client used this graphic and design exercise as visual aids in acquiring grant funds to be used in the redevelopment of the area. The final product combined computer graphics and hand drawn plan graphics to get a quick impact on the audience.

Port Manatee, Manatee Port Authority, Palmetto, Florida – Prepared illustrative master plan and renderings for entry landscape feature for the port. Design included half scale recreations of popular Florida lighthouse at the entries along with fountains. Sheet metal entry signage along with 30' tall aluminum ship at center of 100' long water wall signage feature.

Hammock Dunes, Flagler Beach, Florida, Ginn Development – Graphic Designer. Assisted in the design and preparation of the residential development for the project. Responsible for graphic illustration and rendering of the entire project in the many phases of it's conceptual

existence to the final graphic illustrations used in marketing the development, including illustrations of the golf courses and main clubhouse details.

Sleepy Hollow Recreation Complex, City of Leesburg, Florida – Graphic Designer. The project involved designing the illustrations for a large sports field complex to be used in the process of planning and developing this project

North American Properties (Publix Site), Palm Beach Gardens, Florida - Graphic Designer. Developed illustrative graphics of the concept site plan and landscape plan for the Publix site. Developed many illustrative perspectives for client use in presenting the landscape vision required by the City of Palm Beach Gardens for site approval.

University of Michigan, MI, - Graphic Designer. Illustrated the designed planting and GFRC rock features for 2.18-acre storm water basin. Illustration consisted of depicting Dissipation, Floodplain, and Wetland cells along with associated plantings. GFRC (Geo synthetic Reinforced Concrete) designed veneers over drainage structures to create natural environment.

ESS Fire station #16, Martin County, Florida - Graphic Designer. Illustrated the phasing of the fire station to be relocated on site with the constraints of a natural preserved environment, as well as the existing conditions, budget schedules and final illustrative master plan used in acquiring the project. The presentation was produced within the constraints of the project presentation and in a timely manner to win the project.

Port of New Orleans, City of New Orleans, LA - Graphic Designer. Created three boards for the lead architect to present three levels of a new cruise terminal being built in five months time. The board was quickly executed using existing CADD files plotted out and drawn directly upon development of an industrial site with a restricted reuse area. The client used this graphic and design exercise as visual aids in acquiring grant funds to be used in the redevelopment of the area. The final product combined computer graphics and hand drawn plan graphics to get a quick impact on the audience.



Resume

Pablo Montejo

Maintenance/Construction Field Manager
Chris Wayne and Associates, Inc.

Relevant Experience

Has been employed with Chris Wayne and Associates, Inc. for the past 18 years. Has a vast knowledge of local tree and plant materials. Has performed and run many construction projects successfully, and maintenance services for both commercial and residential. Also a skilled Irrigation Technician. He is requested by all our clients.



Resume

Rolando Lopez

Maintenance Field Supervisor
Chris Wayne and Associates, Inc.

Relevant Experience

Experienced and detail-oriented Landscape Maintenance Supervisor with over 7 years of hands-on and leadership experience in commercial and residential landscape management. Proven ability to lead crews, manages schedules, ensure quality control, and maintain strong client relationships. Adept at troubleshooting landscaping issues, prevent major problems, and delivering top-quality service that meets or exceeds client expectations. Trains and mentors new employees on landscaping techniques, equipment usage, and safety protocols.

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Resume

Javier Moreno

Lead Irrigation Technician
Chris Wayne and Associates, Inc.

Relevant Experience

Javier has been employed with Chris Wayne and Associates, Inc. for the past 2 years. He has a vast knowledge of all aspects of irrigation. Experience in the installation of new irrigation systems layout, installation of pumps, clocks, etc. Javier has an understanding of the principles of hydraulics and precipitation rates. He is able to troubleshoot and diagnose system issues and able to formulate the most economical corrective measures. He works closely with CWA maintenance foremen to advise, repair, and program systems as needed. He is well versed in technical advances in the industry.



Resume

Sandra Martin

Office Manager / COO

Chris Wayne and Associates, Inc. – Jupiter, FL

Relevant Experience

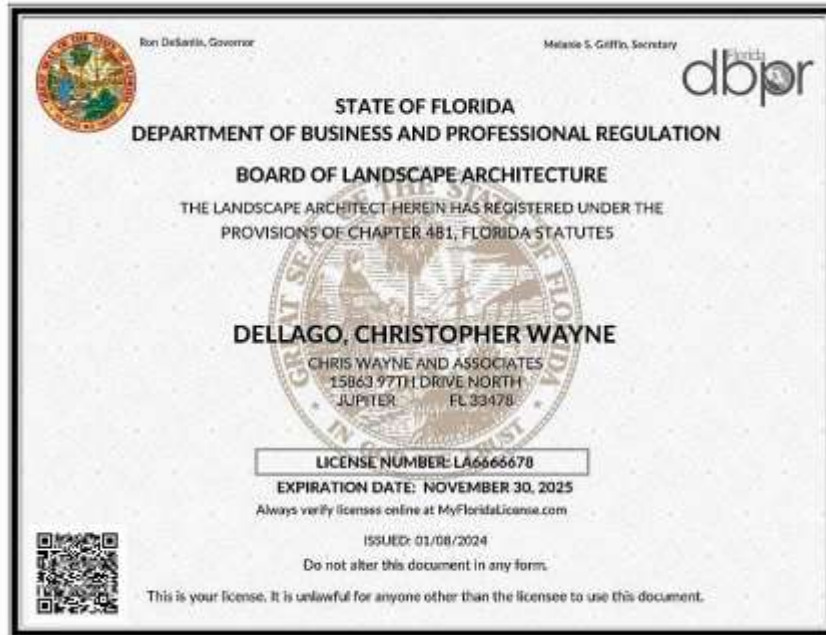
Ms. Martin is experienced in the preparation of government documents and contracts. She is responsible for bookkeeping, payroll, and the day-to-day operations of Chris Wayne and Associates, Inc. Ms. Martin is a highly motivated, dedicated and detail oriented individual with exceptional people skills.

- Oversee daily office operations, ensuring smooth business processes and efficient workflow for a successful landscaping design/build corporation.
- Serves as the first point of contact for clients, vendors, and employees, managing inquiries and providing exceptional customer service.
- Coordinate client appointments, schedule landscape projects, and ensure all timelines are adhered to.
- Maintain accurate records of client contracts, invoices, and payments through QuickBooks and other financial tools.
- Prepare and track budgets for various landscaping projects and office expenses, ensuring all financial goals are met.
- Collaborate with the operations team to ensure all client requirements are met with precision and high quality.
- Implement office policies and procedures to streamline administrative tasks, reduce errors, and increase overall efficiency.
- Ensure compliance with all local, state, and federal regulations pertaining to office operations and landscaping services.
- Permitting
- Contract Preparation
- Bid Submittals
- Construction Administration
- Code Reviews and Compliances
- Licensing

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The International Society of Arboriculture

Hereby Announces That

Christopher Dellago

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Cathy Pollock
Cathy Pollock
CEO & Executive Director

18 July 2024

Issue Date

31 December 2027

Expiration Date

FL-10171A

Certification Number



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**Construction Industry Licensing Board of
Palm Beach County**

(561) 233-5525

Planning, Zoning & Building Department
Contractors Certification Division
2300 N. Jog Road, 2nd Floor, Suite 2W-61
West Palm Beach, FL 33411

CHRISTOPHER W DELLAGO
15863 97TH DR N
JUPITER, FL 33478

Congratulations on obtaining your **IRRIGATION SPRINKLER CONTRACTOR** Certificate and for applying for certification in Palm Beach County. With this Certificate of Competency, you become or continue to be one of thousands of Floridians certified by the Construction Industry Licensing Board (CILB) of Palm Beach County. Our Construction certificates range from General, Building, and Residential to Specialty trades unique to our County. The following is proof of your Certificate of Competency along with your scope of work.

Frank Keiser, Chair

Construction Industry Licensing Board
of Palm Beach County

Oscar Alvarez, Director

License Number	Type of Competency Certification
U-20161	IRRIGATION SPRINKLER CONTRACTOR

Named below is a Certified Contractor as outlined in the Standards to perform under the provisions of Special Act Chapter 67-1876, Laws of Florida as amended and as mandated by State Statute.



NAME : CHRISTOPHER W DELLAGO
FIRM : CHRIS WAYNE & ASSOCIATES INC
DBA :
15863 97TH DR N
JUPITER, FL 33478



Issued : 10/03/2023

Expiration date: 09/30/2025

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Print Date: 11/29/2023 1:35:14PM

IRRIGATION SPRINKLER CONTRACTOR contractor are those who are qualified to design, install, maintain, repair, alter or extend, within professional and governmental regulations, all piping, sprinkler heads, control system components, pumps, and chemical injectors for irrigation of lawns and plant materials. Electrical work is limited to 98 volts, except for connection of pigtailed equipment or replacement of identical controls and motors. Any equipment requiring 230 volts, 3 phases or more will require a certified electrical contractor. For water source, the contractor may connect to the discharge side of a code-approved backflow preventer provided by a licensed plumbing contractor, draw from a legal surface water source, or connect to a water well head drilled by a licensed water well driller. Such contractors shall subcontract to a Certified Electrical Contractor, Plumbing Contractor, Paving Contractor, Water Well Driller, Horizontal Driller or Masonry Contractor as needed to complete the irrigation system. (Rev. 1/13)

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Firms Years In Business and Experience:

Chris Wayne and Associates, Inc. (CWA) is a full service landscape architecture design, construction and maintenance company. CWA's team of landscape architects, irrigation and landscape contractors, and landscape maintenance personnel are trained and equipped to handle all of your landscape needs. CWA is committed to providing our clients with the highest quality landscape design, construction and maintenance possible. Serving Palm Beach County for nearly 21 years, CWA has designed and built some of the areas nicest parks, fences, roadways, signage, and high-end residential landscapes. CWA has experience in all aspects of landscape design, construction, irrigation and maintenance. From plan development, construction and maintenance and irrigation, CWA has the experience to get your job done.

Landscape Architecture:

Landscape Consultation
Graphic Presentations
Irrigation Design
Exterior Lighting Design
Construction Administration Services

Conceptual and Master Planning
Landscape and Hardscape Design
Planting Plans
Permitting
Landscape Inspections

Landscape and Hardscape Construction:

Irrigation Construction
Landscape Construction
Sodding
Putting Green Construction
Pathways/Concrete/Pavers

Potable Water Taps
Lighting Installation
Artificial Turf Installation
Large Tree and Palm Installation
Site Furnishings

Christopher Dellago, Registered Landscape Architect (RLA) and Arborist (ISA), is a highly skilled project manager with extensive experience in landscape architecture, design, and project oversight. As a project manager, he is adept at leading complex projects from inception to completion, ensuring that design intent, budget constraints, and timelines are adhered to while maintaining a focus on innovative, sustainable, and aesthetically impactful solutions.

Professional Expertise: Dellago's expertise spans a variety of disciplines within landscape architecture and project management. His background in landscape architecture allows him to approach each project with a comprehensive understanding of site planning, environmental sustainability, and the integration of natural and built environments. As a Registered Landscape Architect, Dellago's technical skills and design vision are complemented by a thorough knowledge of regulatory standards, permitting processes, and construction practices.

His project management skills are built on years of experience working on diverse projects, ranging from public parks and urban spaces to private residential developments and corporate

campuses. He is well-versed in coordinating multidisciplinary teams, managing client relations, and overseeing every phase of project development.

Key Skills:

1. **Urban Landscapes:** Christopher Dellago, RLA/ISA, brings decades of specialized experience in urban landscape architecture throughout Palm Beach County. As a licensed landscape architect and ISA-certified arborist, Mr. Dellago has played a pivotal role in shaping the region's urban fabric through innovative, sustainable, and community-centered design. His portfolio includes streetscapes, civic spaces, mixed-use developments, and urban infill projects that reflect a deep understanding of South Florida's ecological conditions, zoning requirements, and aesthetic values. Christopher has consistently collaborated with municipal governments, private developers, and planning boards to enhance the livability and visual identity of cities like West Palm Beach, Boca Raton, and Delray Beach. His approach integrates native plantings, storm water management strategies, pedestrian-oriented design, and arboricultural expertise, making him a trusted leader in balancing development with environmental stewardship. From master planning to site-specific detailing, Mr. Dellago's work continues to shape the future of urban spaces across Palm Beach County.
2. **Leadership and Team Management:** Dellago excels in managing multidisciplinary teams of designers, engineers, contractors, and consultants. He fosters a collaborative environment that encourages open communication and mutual respect, ensuring that all team members are aligned with project goals.
3. **Client Liaison and Relationship Management:** Dellago has a strong ability to communicate with clients and stakeholders, translating their needs into actionable design and planning strategies. He prioritizes building strong, trusting relationships, ensuring clients are informed and engaged throughout the project lifecycle.
4. **Project Planning and Scheduling:** Dellago is adept at creating and managing detailed project plans that incorporate timelines, resource allocation, risk management, and deliverables. His ability to keep projects on track, while accommodating changes and unforeseen challenges, is one of his key strengths.
5. **Budget Management:** He has a strong track record in managing project budgets, negotiating contracts, and ensuring that projects remain financially viable without sacrificing design quality. Dellago is skilled at identifying cost-saving opportunities without compromising on the project's objectives or integrity.
6. **Sustainability and Innovation:** A champion of sustainable design, Dellago integrates environmental best practices into his projects, advocating for solutions that reduce environmental impact while enhancing the functionality and aesthetic appeal of landscapes.
7. **Problem-Solving and Adaptability:** Dellago's ability to navigate challenges and adapt to evolving circumstances makes him a reliable project manager. He effectively addresses obstacles such as design conflicts, site issues, or unexpected delays while maintaining focus on the project's goals.

Christopher Dellago, RLA, is a seasoned project manager whose deep understanding of landscape architecture and project management ensures that each project he oversees is executed efficiently and creatively. His ability to lead teams, manage complex logistics, and deliver high-quality results within budget and on time has made him a trusted professional in the industry. Whether overseeing large-scale public developments or private projects, Dellago's commitment to innovation, sustainability, and client satisfaction is central to his success as a project manager.

Chris Wayne and Associates, Inc., a premier landscape architecture firm based in Jupiter, Florida, has established a reputation for innovative, sustainable, and aesthetically appealing design solutions. With a strong emphasis on client collaboration and environmental stewardship, the firm specializes in a wide range of landscape architecture services, including residential, commercial, and public space design, site planning, urban landscape, and environmental restoration.

Founded by Christopher Wayne Dellago, RLA/ISA in 2004, the firm combines a deep understanding of Florida's unique ecosystem with cutting-edge design principles. With a team of experienced professionals, Chris Wayne and Associates, Inc. consistently delivers projects that not only meet but exceed client expectations, ensuring long-lasting and sustainable landscapes that enhance the quality of life.

Key services offered by Chris Wayne and Associates include:

- Precise Landscape Maintenance Services
- Irrigation Services – Design/Build/Maintain
- Custom Landscape/Irrigation/Hardscape Design
- Conceptual, Site, and Master Planning
- Environmental Restoration & Mitigation
- Storm Water Management Solutions
- Sustainable Landscape Practices
- Project Management

Chris Wayne and Associates confirms that we are both able and willing to provide all the services requested, as outlined in your solicitation. Additionally, we understand the importance of compliance and assure you that all services will be provided in full accordance with all applicable laws, rules, regulations, and court orders. We are committed to delivering high-quality service while adhering to all legal and regulatory requirements.

We hereby confirm that the key personnel identified in our proposal are currently employed by or retained by Chris Wayne and Associates, Inc. Additionally, we provide a written commitment that the proposed team members will remain employed with or retained by Chris Wayne and Associates, Inc. throughout the term of the contract, barring any unforeseen circumstances. We understand the importance of maintaining continuity in staffing and are dedicated to ensuring the success of the project through the expertise and dedication of our proposed team. Should any

Chris Wayne and Associates, Inc. - 15863 97th Dr. N., Jupiter, FL 33478

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changes in personnel be necessary, we will promptly notify the Town of Lake Park and propose suitable replacements to maintain the quality and integrity of the project.

We would like to confirm that, upon notification of the agreement award, we will provide the required insurance coverage within five days. Specifically, we will ensure that the following policies are in place:

- General Liability Insurance
- Workers' Compensation Insurance
- Automobile Liability Insurance
- Professional Liability Insurance

REFERENCE #1

Company/Agency Name:	Town of Manalapan
Address:	600 South Ocean Boulevard
	Manalapan, FL 33462
Similar work Performed:	Provide Design Services, Install Landscaping at Town Facilities, Maintenance & Irrigation Services
Date of work Performed:	2004 - Present
Point of Contact:	Erika Petersen/Town Clerk
Phone Number:	561-383-2541
Fax Number:	561-585-9498
Email:	epetersen@manalapan.org

REFERENCE #2

Company/Agency Name:	Town of Lake Park
Address:	535 Park Avenue
	Lake Park, FL 33403
Similar work Performed:	Provide Design Services, Install Landscaping at Town Facilities, Maintenance Services, Irrigation
Date of work Performed:	2004 - Present
Point of Contact:	Maria Davis / Town Manager / Jason Tenney / Marina Manager
Phone Number:	786-229-9709 / 561-222-3792
Fax Number:	N/A
Email:	mdavis2282@aol.com / jtenney@lakeparkflorida.gov

REFERENCE #3

Company/Agency Name:	Village of Tequesta Parks & Recreation
Address:	399 Seabrook Road
	Tequesta, FL 33469

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Similar work Performed:	Provide Design Services, Install Landscaping, Maintenance & Irrigation Services
Date of work Performed:	2004 - Present
Point of Contact:	Mr. Greg Corbitt/Director
Phone Number:	561-768-0473
Fax Number:	N/A
Email:	gcorbitt@tequesta.org

REFERENCE #4

Company/Agency Name:	City of Riviera Beach - CRA
Address:	600 W Blue Heron Blvd., Suite C-225
	Riviera Beach, FL 33404
Similar work Performed:	Provide Constructed Roadway Landscapes, Parks, Irrigation Construction, Maintenance, Design
Date of work Performed:	2004 - Present
Point of Contact:	Minoka Nugent
Phone Number:	561-844-3408
Fax Number:	N/A
Email:	mnugent@rbcr.com

REFERENCE #5

Company/Agency Name:	Westgate/Belvedere Homes CRA
Address:	1280 N. Congress Avenue Suite 215
	West Palm Beach, FL 33409
Similar work Performed:	Install Landscaping at Town Facilities, provide Design Services, Maintenance & Irrigation Services
Date of work Performed:	2013 - Present
Point of Contact:	Mr. Elizee Michel, AICP/Executive Director
Phone Number:	561-640-8181 Ext. 102 or 561-543-0490
Fax Number:	561-640-8180
Email:	EMichel@pbcgov.org

TECHNICAL APPROACH TO SCOPE OF SERVICES

Work Plan and Maintenance Frequency and Methodology

CWA maintains a dynamic but manageable workload, currently overseeing six active projects, including two park renovations (Q3 2025 completion), one streetscape redesign (Q2 2025), and several HOA landscape improvements. This project aligns seamlessly with our core services and scheduling. Our organizational flexibility allows us to quickly allocate resources and prioritize Town assignments with dedicated project managers and support staff meeting and exceeding the scope of services outlined by the Town. All service visits will be performed as scheduled.

Value-Added Services

Hiring CWA, you get not only maintenance experience personnel and knowledge; you will get access to Landscape Architects, Engineers, with two decades with the Town of Lake Park. CWA's Landscape Architect designed Park Avenue, the Alleyways, Ilex Park, and contractor for Lake Shore Park, Park Avenue, 10th Street, Ilex Park, the Alleyways, and remodeled Kelsey Park fountain.

Understanding of the Town's Needs, Goals, and Objectives & Overall Project Approach

Chris Wayne and Associates (CWA) fully understands the Town's commitment to enhancing public spaces, promoting sustainability, and executing landscape improvements that are both aesthetically impactful and fiscally responsible. We recognize the Town's objectives to complete high-quality landscape architecture projects within defined budgets and schedules, while supporting community identity, resilience, and accessibility.

Our approach focuses on collaborative planning, creative design solutions, and value engineering to deliver plans and specifications aligned with the Town's vision. From conceptual development through construction documentation, our team leverages over 30 years of experience to ensure every detail meets the Town's functional, environmental, and aesthetic expectations.

M/WBE Participation Efforts

CWA is committed to supporting local and diverse economies. We actively seek participation from Minority/Women-Owned Business Enterprises (M/WBEs) through outreach, sub-consultant opportunities, and equitable bidding practices. Our firm maintains relationships with local M/WBE-certified suppliers and service providers and will engage them wherever feasible on this contract.

Knowledge of Scope of Services and Cost-Conscious Methods

CWA has deep knowledge of the scope requirements, including site analysis, conceptual planning, and design development, preparation of construction documents, cost estimating, and permitting assistance. We emphasize cost-effective material selection, low-maintenance planting palettes, and phased implementation strategies to ensure deliverables remain within budget. Our team utilizes the latest CAD and GIS technologies to model and refine plans with efficiency and accuracy.

Relevant Experience

Our extensive portfolio of municipal projects such as streetscape enhancements, park redevelopments, storm water-integrated landscapes, and trail systems demonstrates our capacity to fulfill the Town's scope. Notably, recent projects for Palm Beach County and the City of Riviera Beach highlight our ability to navigate regulatory requirements and community expectations while delivering on time and within budget.

Project Prioritization & Team Availability

All Town assignments will be given priority status and managed directly by senior leadership. Our dedicated project team is immediately available to begin work upon contract execution. Regular internal workload reviews ensure responsiveness, and resource allocation can be adjusted in real-time to meet accelerated schedules when needed.

Facilities, Technology, and Resources

CWA operates from a fully equipped studio in Jupiter, FL with advanced landscape architecture software (AutoCAD, Adobe Creative Suite, ChatGPT), remote collaboration platforms, and in-house printing. Our site inspection equipment, drone mapping, and digital design tools allow for timely site assessments, precise deliverables, and efficient project tracking.

Timely Execution of Work Authorizations & Past Performance

CWA has a proven history of managing continuing service contracts with responsiveness and efficiency. Our streamlined internal processes and direct client communication channels allow us to respond to work authorizations rapidly. Past municipal clients have noted our ability to deliver complete construction-ready plans within weeks of authorization when necessary. We consistently maintain project timelines through diligent scheduling, in-house QA/QC, and ongoing stakeholder engagement.

FEE PROPOSAL

Itemized pricing by task/service area please see Exhibit B Landscape Maintenance Frequency Schedule and Cost Proposal submitted separately in this solicitation.

Hourly rates for key personnel:

Arborist	\$150.00
Chemical Technician (for Pest/Fertilizer)	\$70.00
Equipment Operator	\$70.00
Irrigation Technician	\$75.00
Irrigation Laborer	\$50.00
Lighting Technician	\$70.00
Supervisor	\$60.00
General Labor	\$50.00
Technician (Generic)	\$70.00
Tree Technician	\$75.00
Project Manager/Planner	\$150.00
Landscape Architect	\$300.00
Design Professional	\$150.00
Graphic Artist	\$150.00
Drafting Technician (Cad)	\$100.00
Administrative	\$75.00