

**AMENDMENT NO. 1
TO AGREEMENT NO. LPA0557
BETWEEN
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND
TOWN OF LAKE PARK**

This Amendment to Agreement No. LPA0557 (Agreement) is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and the Town of Lake Park (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Lake Park Final Septic to Sewer Conversion Project (Project), effective July 14, 2025; and,

WHEREAS, the Grantee has requested an extension of the Agreement due delays in construction; and,

WHEREAS, other changes to the Agreement are necessary; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. Section 3. of the Standard Grant Agreement is hereby revised to change the Date of Expiration to October 31, 2027. The Department and the Grantee shall continue to perform their respective duties during this extension period pursuant to the same terms and conditions provided in the Agreement.

2. Section 11. of Attachment 2 is hereby revised as follows:

Subcontracting

The Grantee may subcontract/subaward work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts/subaward pursuant to this Agreement, which require prior approval. Regardless of any subcontract/subaward, the Grantee is ultimately responsible for all work to be performed under this Agreement. Upon request by the Department's Grant Manager, the Grantee will submit a copy of the executed subcontract.

3. Attachment 3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-1, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-1, Revised Grant Work Plan.
4. Exhibit J, OSTDS/EDH Grants Data Collection Tool is hereby added to the Agreement.
5. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

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The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

TOWN OF LAKE PARK

STATE OF FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION

By: _____
Authorized Signature

By: _____
Secretary or Designee

Richard Reade, Town Manager
Print Name and Title

Angela Knecht, Division Director
Print Name and Title

Date: _____

Date: _____

Thomas Montgomery, DEP Grant Manager

Deinna Dalton, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description</u>
Attachment	3-1	Revised Grant Work Plan
Exhibit	J	OSTDS/EHD Grants Data Collection Tool

**ATTACHMENT 3-1
REVISED GRANT WORK PLAN**

PROJECT TITLE: Lake Park Final Septic to Sewer Conversion Project

PROJECT LOCATION: The Project will be located in the Town of Lake Park within Palm Beach County; Lat/Long (26.7975, -80.0742).

PROJECT DESCRIPTION: The Grantee will convert approximately 42 properties in Lake Park to a new sanitary gravity and low-pressure force main sewer pipe system through demolition and removal of existing and/or abandoned sanitary septic tanks and septic drain fields; installation of new sanitary sewer piping; connections to the existing sewer service laterals; and site restoration activities.

The Grantee does not anticipate that the funding under this Agreement will result in a fully completed project, so this Agreement will cover a portion of the work.

TASKS: All documentation should be submitted electronically unless otherwise indicated and should be submitted prior to the expiration of the grant agreement.

Task #1: Construction

Deliverables: The Grantee will construct the Lake Park Final Septic to Sewer Conversion project in accordance with the final design. The Grantee will submit through the Department's GIS web-interface data collection tool, parcel-level data identifying collection system extensions; lift stations and other infrastructure associated with the grant; and both the parcels connected to sewer and the parcels where sewer has been made available for connection but not yet connected along with associated grant information. Project management activities, including field engineering services, construction observation and inspections, site meetings with construction contractor(s) and design professionals, and overall construction coordination and supervision, are eligible under this task.

Documentation: The Grantee will submit:

- 1) a copy of the final design;
- 2) a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager.

For the final documentation, the Grantee will also submit:

- 3) an email from the Department's GIS web-interface data collection tool, confirming that data for the project has been submitted;

Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task #2: Connection to Central Sewer

Deliverables: The Grantee will properly abandon the septic systems and connect approximately 42 commercial buildings to a central sanitary sewer system for wastewater treatment by the Pro Golfers Association Regional Water Reclamation facility. The Grantee will submit through the Department's GIS web-interface data collection tool parcel-level data identifying parcels connected to sewer along with associated grant information.

Documentation: The Grantee will submit:

- 1) a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager;
- 2) a list of addresses and types of the properties connected; and
- 3) proof of septic abandonment and connection for each property, as evidenced by copies of invoices for the abandonments and connections by a licensed plumber, utility contractor, or building contractor.

For the final documentation, the Grantee will also submit: 4) an email from the Department's GIS web-interface data collection tool, confirming that data for the project has been submitted.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below. For payment requests that include Contractual Services, the Grantee shall provide documentation of the procurement process, as consistent with Attachment 1, Section 9.c.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Construction	Contractual Services	\$925,000	07/01/2023	04/30/2027
2	Connection to Central Sewer	Contractual Services	\$75,000	07/01/2023	04/30/2027
Total:			\$1,000,000		

Per Section 8 of Attachment 1 of the Agreement, authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the Department if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds for this project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Exhibit J
Water Conservation Reporting Tool**

The current **Water Conservation Reporting Tool** for this grant can be found on the Department's website at this link:

<https://survey123.arcgis.com/share/c715962955af499a9b3f1172c5e20a65>

This tool shall be used for grant agreements for projects that have a water conservation benefit. This requirement will be listed in the Deliverables section of the grant work plan if it is required.