

Exhibit A



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 16, 2026

Originating Department: Public Works

Agenda Title: Presentation, Discussion & Direction - 10th Street Road and Green Infrastructure (Stormwater) Improvements Project (60% Design)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: N/a **Funding Source:** N/A - Discussion item; design services previously authorized Resolution 103-12-25.

Account Number: N/a **Finance Signature:** _____

Advertised:

Date: N/a **Newspaper:** N/a

Attachments: Project Plans – 60%

Project Presentation Materials – Microsoft Power-Point Slides

Please initial one:

_____ Yes, I have notified everyone.

√ _____ Not applicable in this case

Summary Explanation/Background:

In November 2025, The Town Commission approved the design and engineering for the proposed 10th Street Road and Green Infrastructure (Stormwater) Improvements Project.

The proposed project extends along 10th Street from Park Avenue to Silver Beach Road and is centered on stormwater and resiliency improvements integrated with roadway reconstruction and complementary corridor enhancements. The approved scope includes green infrastructure, pedestrian and multimodal facilities, street lighting, landscaping, utility coordination, permitting, cost estimating, and bidding support.

At this time, the Town's contracted engineering firm, Baxter & Woodman, Inc. has completed approximately 60% of the project design and the Town Commission is being requested to provide review and provide direction on the project to ensure that the corridor improvements continue to reflect the Town's priorities for stormwater resiliency, roadway function, multimodal mobility, pedestrian safety, community character and long-term maintainability.

At the current design stage, Baxter & Woodman has developed an overall corridor plan and typical roadway sections within the available 60-foot right-of-way. The proposed sections generally incorporate 11-foot travel lanes, sidewalks, a 10-foot multimodal pathway, and bioswale or landscaped areas, with a three-lane section proposed where an additional operational or turning lane is required. These elements establish the design framework that will guide continued refinement of the project.

On November 5, 2025, the Town Commission approved the evaluation committee ranking for RFQ #115-2025 and authorized negotiations with Baxter & Woodman, Inc. On December 17, 2025, the Town Commission approved a Professional Engineering and Design Services Agreement with Baxter & Woodman, Inc. in the amount of \$423,898 (Resolution #103-12-25).

The current design Agreement is funded utilizing Community Development Block Grant (CDBG) Mitigation Program administered by Florida Commerce.

A stakeholder workshop was conducted on April 25, 2026, in the Town's Commission Chambers to present preliminary project design plans, identify operational and community considerations, and obtain feedback before further design advancement. Discussion focused primarily on the configuration and user delineation of the 10-foot multimodal pathway, pedestrian crossings, the potential for limited on-street parking, street-lighting configuration and the selection and long-term maintenance of plant material within the bioswale and grass-swale areas.

The purpose of this Agenda Item is to provide the Town Commission with an update on the project's design as well as to provide direction various project design elements:

- Corridor Configuration: Confirm whether the proposed overall corridor plan and typical roadway sections should remain the basis for continued design development.
- Multimodal Pathway: Confirm the proposed 10-foot shared pathway and provide direction regarding pavement treatment, bicycle and pedestrian delineation, pavement markings and signage.
- Pedestrian Crossings: Confirm whether pedestrian crossings should be evaluated at side-street intersections, subject to engineering feasibility, sight distance, accessibility and traffic-safety considerations.
- Limited On-Street Parking: Confirm whether limited parking opportunities should be evaluated only where they can be accommodated without compromising drainage performance, pedestrian safety or continuity of the multimodal pathway.
- Street Lighting: Provide direction regarding the preferred lighting approach, recognizing that decorative fixtures, pole placement, utility clearances, permitting, installation feasibility and recurring monthly costs remain subject to coordination with FPL and applicable standards.
- Bioswale Landscaping: Establish the Town's priorities for appearance, stormwater performance, irrigation requirements, and long-term maintenance, with emphasis on durable, Florida-adapted plant material compatible with bioswale function and hydraulics.

Fiscal Impact:

There are no additional requests for funding/appropriation, construction authorization or amendment to the previously approved professional services agreement at this time.

Any Commission-directed modification or enhancement that materially expands the approved scope of services or results in an additional fiscal impact will be evaluated by staff before implementation. To the extent such enhancements are eligible for and supported by available CRA funding, the associated costs will be coordinated accordingly and, where required, brought forward for appropriate authorization.

Following Commission direction, staff will continue advancing the project and will return to the Town Commission at the next appropriate design milestone with an updated opinion of probable construction cost, funding and grant status, project schedule, utility impacts, and anticipated long-term maintenance responsibilities.

Recommendation:

The Town Commission consider, discuss and provide direction regarding various aspects of the Town's on-going 10th Street Road and Green Infrastructure (Stormwater) Improvements Project; and authorize staff and Baxter & Woodman, Inc. to continue advancing the design consistent with the Town Commission's direction and the previously approved professional-services agreement.