



## Town of Lake Park Town Commission

### Agenda Request Form

---

**Meeting Date:** June 17, 2026

**Originating Department:** CRA

**Agenda Title:** Resolution 49-06-26 - Bert Bostrom Park Master Plan - Wannemacher Jensen Architects, LLC

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Cost of Item:** \$0.00      **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_      **Finance Signature:** \_\_\_\_\_

**Advertised:**

**Date:** \_\_\_\_\_      **Newspaper:** \_\_\_\_\_

**Attachments:** Resolution 49-06-26 Bert Bostrom Park Master Plan

Exhibit A: Bert Bostrom Park Master Plan

**Please initial one:**

  X        Yes I have notified everyone

\_\_\_\_\_      Not applicable in this case

**Summary Explanation/Background:**

On September 3, 2025 the Town's Community Redevelopment Agency (CRA) approved an agreement (Resolution 53-09-25) to engage Wannemacher Jensen Architects, LLC (WJA) to complete all services related to the development of the Bert Bostrom Master Plan - Phase 1. The approved scope of work included:

**Task 1 - Site Inventory & Analysis**

- Coordinate an internal kick-off meeting with Town Stakeholders
- Review previous plans & existing conditions
- Identify opportunities, challenges, & potential links
- Conduct title search and survey of the site if necessary

### **Task 2 - Conceptual Plan Development**

- Develop Summary Report of Task 1
- Develop two conceptual plans alternatives
- Submit conceptual plan alternatives to Town Staff for review

### **Task 3 - Community Engagement**

- Host one community meeting to present concept plans and alternative
- Conduct public survey to determined preferred alternative

### **Task 4 - Final Master Plan**

- Review community survey and public feedback
- Develop a final master plan and final report
- Submit final plan Town Staff for review
- Present final plan to the Town's CRA Board

Throughout this process, the community was engaged in a number of ways (i.e., surveys, meetings, request comments during various Town events, signage, etc.) and the Town's staff and CRA Board Members/Town Commission have provided information and feedback in developing the Plan. Information and projects outlined the Master Plan, if approved, will be included within the Town's Annual Budget and Capital Improvement Plan (CIP) to ensure transparency.

The proposed Final Bert Bostrom Park Master Plan was completed by the CRA's consultant, Wannemacher Jensen Architects, LLC, and reviewed by the previous CRA Administrator, the Special Events Director and the Public Works Director.

The CRA's consultant, Wannemacher Jensen Architects, LLC, will be available to provide the CRA Board with a presentation on the Final Master Plan and staff will be available to discuss the next steps within this process.

### **Recommended Motion:**

I move to approve Resolution 49-06-26 accepting and approving the Final Master Plan for Bert Bostrom Park.