



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 19, 2025

Originating Department: Community Development
Ordinance No. 05-2025 – Amendment – Comprehensive Plan - Five-Year
Capital Improvements Schedule Update (2nd Reading)

Agenda Title: _____

Agenda Category (i.e., Consent, New Business, etc.): Ordinance on 2nd Reading

Approved by Town Manager: _____ **Date:** _____

Cost of Item: To be billed **Funding Source:** General Fund - Legal
001-514-108-

Account Number: 31100 **Finance Signature:** _____

Advertised: _____ **Newspaper:** _____

Attachments: Ordinance # 05-2025, Legal Ad

Please initial one:

_____ Yes I have notified everyone

KJG _____ Not applicable in this case

Summary Explanation/Background:

The Community Development Department is requesting that the Town Commission to amend the Town's Comprehensive Plan to update the Capital Improvement Schedule within the Capital Improvements Element in accordance with state law.

Note: State Statute 163.3177 (3) (a) (4) requires that municipalities annually update their Capital Improvements Element of their Comprehensive Plan to reflect their latest adopted Five-Year Capital Improvements Schedule.

The Town's Capital Improvement's Plan (CIP) was last adopted on Sept 18, 2025 as part of the FY 2026 Budget. Thus, the proposed amendment to the Town's Comprehensive Plan, if approved, would meet the requirements outlined within state law.

Note: Unlike other amendments to the Comprehensive Plan the update of the Capital Improvements Schedule is not required to be reviewed by the state's Office of Economic Opportunity, which serves as the state planning agency, and will become effective upon 2nd reading.

The proposed Ordinance was approved on 1st reading on November 4, 2025 by the Town Commission and is being presented for 2nd and final reading. If approved, the proposed Ordinance would be effective immediately.

The proposed Ordinance was prepared by the Community Development staff and reviewed by the Finance Director and the Town Attorney.

Recommended Motion:

Motion to approve Ordinance 05-2025 on 2nd reading to amend the Comprehensive Plan of the Town of Lake Park by updating the Town's Five-Year Capital Improvements Schedule within the Capital Improvements Element.