



## Town of Lake Park Town Commission

### Agenda Request Form

---

**Meeting Date:** November 19, 2025

**Originating Department:** Town Clerk

**Agenda Title:** Resolution 94-11-25 - Cancel Regular Commission Meeting -  
December 3, 2025

**Agenda Category** (i.e., Consent, New Business, etc.):

Consent

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Cost of Item:** \$0.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:**

**Date:** N/A **Newspaper:** \_\_\_\_\_

**Attachments:** Resolution

**Please initial one:**

\_\_\_\_\_ Yes I have notified everyone

VM \_\_\_\_\_ Not applicable in this case

#### **Summary Explanation/Background:**

In accordance with the Town of Lake Park's Town Code, the Town Commission's Regular Meetings are scheduled to be held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month (Town Code – Section 2-51 – Schedule.).

However, the Town Commission has voted (4 to 0 - November 5, 2025) to cancel the Regular Town Commission Meeting scheduled for December 3, 2025 due to members of the Town Commission and the Town staff attending the Florida League of Cities Annual Legislative Conference in Orlando on December 4<sup>th</sup> to 5<sup>th</sup>, 2025.

The Town's Code provides the following:

Sec. 2-51. - Schedule. – All meetings of the town commission shall be scheduled as follows:

- (1) Regular meetings of the town commission shall be conducted on the first and third Wednesdays of each month commencing at 6:30 p.m.
- (6) The town commission may, by resolution adopted at any regular meeting, cancel or reschedule any subsequent regular meeting.

**Recommended Motion:**

I move to approve Resolution 94-11-25 to cancel the Regular Town Commission Meeting scheduled for December 3, 2025.