



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 19, 2025

Originating Department: Public Works

Agenda Title: Resolution 96-11-25 – First Renewal – WebTMA Annual Software Subscription and Support – TMA Systems

Approved by Town Manager: _____ **Date:** _____

Cost of Item: Year 1 (2026):
\$18,636.00

Year 2 (2027):
\$19,569.00

Year 3 (2028):
\$20,550.00

Funding Source: Contractual Services

400-34000
\$2,886

406-34000
\$2,625

408-34000
\$2,625

410-34000
\$2,625

190-34000
\$2,625

402-34000
\$2,625

404-34000
\$2,625

Account Number: \$2,625

Finance Signature: Barbara A. Gould

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: Original Agreement

Renewal Agreement

Vendor Renewal Quote (Q-24321)

	License & Support Schedule
Resolution	Resolution 96-11-25

Please initial one:

_____ Yes, I have notified everyone.
 _____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department has identified the need to renew the Town's existing WebTMA Software Subscription and Support Agreement with TMA Systems, LLC to ensure continued use of the Town's core work order and asset management system. The original agreement, authorized by Resolution No. 12-03-22, was executed on March 2, 2022, following the competitive bidding process under ITB No. 106-2021.

The Subscription Agreement was structured initially with annual renewals, requiring a separate review and approval each year. This recurring process has proven to be administratively inefficient for a system that is continuously used and integral to daily operations, maintenance tracking, and asset management.

To streamline administrative processes and improve long-term planning, staff recommends approval of a three-year renewal term, effective January 1, 2026, through December 31, 2028. This renewal will ensure uninterrupted system access, cost predictability, and operational continuity across all Public Works divisions.

If approved, the Town Commission would accept TMA Systems, LLC's renewal pricing and associated terms as outlined in the Vendor Quote (Q-24321), including software support, updates, and license maintenance. The Town will not expend more than the amounts within the approved budgets as adopted or amended each year for these services throughout the contract term.

Funding to support this service is available within the FY 2026 budget, specifically in the Contractual Services across the respective departmental accounts listed above.

The proposed First Renewal Agreement was prepared by the Public Works Director and reviewed by TMA Systems, the IT Director, the Finance Director, and the Town Attorney.

The Town has previously worked with TMA Systems, LLC, and their performance and support have consistently met expectations.

Recommendation:

I move to approve Resolution 96-11-25 and the 1st Renewal to the WebTMA Software Subscription and Support Agreement with TMA Systems, LLC; and authorize the Mayor to execute the proposed Renewal Agreement.