



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 05, 2025

Originating Department: Public Works

Agenda Title: Resolution 90-11-25 – Agreement (Piggyback) - Streetlight Maintenance Services – C.R. Dunn, Inc.

Approved by Town Manager: _____ **Date:** _____

Cost of Item: _____ **Funding Source:** Repair & Maintenance

Account Number: 190-46000 **Finance Signature:** Barbara A. Gould

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Piggyback Agreement – Town of Lake Park and C.R. Dunn, Inc.

Resolution 90-11-25

City of West Palm Beach Contract No. 29650.001 (Street Lighting Services)

Please initial one:

Yes, I have notified everyone.

Not applicable in this case

Summary Explanation/Background:

The Public Works Department has a need to select a contractor to provide streetlight maintenance and repair services within the Town of Lake Park to ensure the safety of our community when traveling on the Town roadways. To ensure the lowest possible price, staff is recommending that the Town piggyback off the current City of West Palm Beach Master Services Contract (No. 29650.001) that was awarded to C.R. Dunn, Inc. through a competitive selection process Invitation to Bid (ITB) No. 23-24-103 – Citywide General Electrical Street Lighting Services for the provision of electrical streetlight installation, maintenance, and repair services.

The Town of Lake Park is a party to the State Highway Lighting, Maintenance, and Compensation Agreement (FDOT Contract No. ASM51) with the Florida Department of Transportation (FDOT). Under this agreement, the Town serves as the Maintaining Agency responsible for the operation and maintenance

of lighting facilities located on the State Highway System within the Town's jurisdictional boundaries, including the FDOT-owned streetlights situated along U.S. Federal Highway 1.

If approved, the Town Commission would accept C.R. Dunn's pricing by piggybacking the City of West Palm Beach's contract, including all terms, conditions, and pricing therein. The term of the proposed Agreement with the Town of Lake Park, if approved, would be for three (3) years, with the option of two (2) additional one (1) year periods. The Town will not expend more than the amount within the approved budget, as it may be adopted/amended each year for these goods and services over the term of this contract.

As provided within the Town's Purchasing Code, Sec. 2-249. Alternative Source Selection - 1. Cooperative purchases: Purchases utilizing contracts of other Florida entities:

Notwithstanding any requirements of this division, the purchase of goods and services under a contract with a Florida municipal governmental agency, political subdivision, or government-related association for the same scope of services may be made providing that the originating entity utilized a competitive process substantially similar to that used by the Town.

Note: Utilizing and existing competitively awarded contract will enable the Town to streamline the procurement process, benefit from pre-negotiated, volume-based pricing and engage a vendor with a proven record of performance and technical expertise. Further, piggybacking on this agreement will accelerate project mobilization, support cost control, and ensure compliance with local and state procurement requirements.

Funding is available in the FY-2026 Budget – Streets & Roads Fund.

Note: Various documents related to this process are either attached or available for review by contacting the Town Clerk's Office, as required.

The proposed Agreement has been prepared by the Public Works Director and reviewed by the proposed contractor, C.R. Dunn, Inc., the Finance Director and the Town Attorney.

The Town has not previously worked with the proposed contractor; however, staff have confirmed with various local governments that they provide quality products and good customer service.

Recommendation:

I move to approve Resolution 90-11-25 and authorize a piggyback Agreement with C.R. Dunn, Inc. for the provision of streetlight maintenance services; and authorize the Mayor to execute the Agreement.