



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: May 3, 2023
Originating Department: Special Events
Agenda Title: Bridges at Lake Park Haitian Flag Day Requests

Approved by Town Manager: John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake
Park, ou=Town Manager,
email=jdagostino@lakeparkflorida.gov, c=US
Date: 2023.04.18 15:41:14 -0400 **Date:** _____

Cost of Item: _____ **Funding Source:** _____
Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Bridges at Lake Park Facility Rental Application
Bridges at Lake Park Special Event Permit Application

Please initial one:
X Yes I have notified everyone
____ Not applicable in this case

Summary Explanation/Background:

On March 31, 2023 the Special Events Department received a Facility Rental Application and Special Events Permit Application from BRIDGE at Lake Park. Bridges is proposing their annual Haitian Flag Day event on Thursday, May 18 from 5:30 pm – 7:30 pm in Kelsey Park. The celebration will include food from a local Haitian restaurant, games and crafts. BRDIGES at Lake Park would like the Town to sponsor the event as well as approve the following special waiver requests which cannot be granted administratively.

REQUESTED CATEGORY	VALUE (MONETARY OR OTHER)	TOTAL
Special Event Permit Application Fee	\$50.00 (Flat Rate)	\$50.00 (Indirect Cost)
Kelsey Park Refundable Security Deposit	\$1,000.00 (Flat Rate)	\$1,000.00 (Indirect Cost)

Recommended Motion: At the Town Commission's discretion based on the information provided.