



## Town of Lake Park Facility Rental Application

Date of Event: May 18<sup>th</sup> 2023

Time of Event: 5:30pm to 7:30pm

Set-up Time: 2:30pm to 5:00pm

Breakdown Time: 7:15pm to 8:15pm

### Rental Facility

Town Hall: ☐ Mirror Ballroom  
W. Ilex Park: ☐ Picnic Pavilion  
Kelsey Park: ☒ Entire Park (Requires Special Events Permit) ☐ Gazebo  
Lake Shore Park: ☐ Entire Park (Requires Special Events Permit) ☐ Indoor Pavilion  
Lake Shore Park: ☐ Picnic Pavilions (North, South, Playground)

### Purpose of Rental:

A celebration of HAITI of Haitian  
FLAG DAY

### Requests:

☐ Alcoholic Beverages ☐ Bounce House  
☒ Special Events Permit Required

### Contact Information:

Name: Anishka Hepburn

Organization: Bridges of Lake Park

Address: 1411 10<sup>th</sup> street

Lake Park FL 33403

Home: ( ) - Cell: (594) 800 - 6643

Work: (561) 881 - 5060 E-mail: Anishkahepburn@CHSF.org

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THE  
FACILITY RENTAL POLICY AGREEMENT.

Renter: X Anishka Hepburn Date 04/10/2023

Lake Park Staff: X Sara Notgarnie Date \_\_\_\_\_

Digitally signed by Sara Notgarnie  
DN: cn=Sara Notgarnie, o=Town of Lake Park, ou=Special Events  
Department, email=snotgarnie@lakparkflorida.gov, c=US  
Date: 2023.04.13 16:56:44 -0400



## Facility Usage Agreement

This agreement, made the 10th day of April, ~~201~~<sup>2023</sup>, by and between  
**THE TOWN OF LAKE PARK**, a Florida municipal corporation (Town)  
and Anishka Hepburn of BRIDGES of Lake Park (Renter).

**Premises:** Town leases to Renter and Renter leases from Town  
the Kelsey Park (Facility Name)

**Term:** The hours of rental are from 2:30 o'clock P.m. until 8:15 o'clock P.m. on  
Thursday, May 18, 2023 (Day/Date).

**Security Deposit:** Event organizer shall deposit with Town the sum of \$ TBD as security for the full and faithful performance by event organizer of all of event organizers obligations hereunder. The deposit shall be made at the time the reservation for the premise is made with Town. No interest shall be paid upon the security deposit nor shall Town be required to maintain said deposit in a segregated account. The security deposit shall not be considered prepaid rent. In the event that the event organizer shall default in the full and faithful performance of any of the terms hereof, then Town may, without notice, either retain the security deposit as liquidated damages, or Town may retain the same and apply it toward actual damages sustained by Town by reason of the default of the event organizer. If the event organizer fully and faithfully complies with all of the terms hereof, the security deposit or any balance thereof shall be returned to the event organizer within one month of the event.

**Rental Rate:** Event Organizer shall pay Town the rental sum of \$ 0.00, fourteen (14) business days prior to the event. Any payment made to the Town after the 14 days must be paid in cash only.

**Leases and Assignments:** Event Organizer shall not have the right to assign this agreement to any other person or entity.

**Rules and Regulations:** The rules and regulations included hereto shall be incorporated into and made a part of this agreement.

Event host has requested that deposit be waived. Request will go before the Commission at an upcoming Regular Commission Meeting. *SN*

**Indemnification:** Renter shall, during the term of this agreement, fully protect, indemnify and hold Town harmless from any and all claims, demands, actions, suits, judgments, liabilities, losses, costs and expenses (including reasonable attorney's fees and expenses) of every kind and character arising, or alleged to arise, out of or in connection with any injury to, or the death of, any person or any damage to or loss of any property in any manner growing out of or connected with, or alleged to grow out of or to be connected with, any act, omission, event, condition or casualty in connection with the business or profession conducted on the premises or the use or occupancy of the premises by Renter, his employees, agents, licensees or invitees, or causes by or resulting from, or alleged to be caused by or to result from, the negligence of other conduct of Renter, his employees, agents, licensees or invitees.

**General Provisions:**

**Captions:** The captions or titles to the various sections of this agreement are for convenience and ease of reference only and do not define, limit, augment or describe the scope, content or intent of this agreement or of any parts thereof.

**Joint and Several Obligations:** If event organizer consists of more than one person or entity, the obligation of all such persons is joint and several.

**Situs:** The agreement shall be constructed and interpreted according to the laws of the State of Florida.

In witness whereof, the parties have executed this Agreement, as evidence of their agreement to the information set out therein.

**I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THIS RENTAL AGREEMENT POLICY.**

**EVENT ORGANIZER:** Anishka N. Hepburn  
(PRINT)

Anishka Hepburn  
(SIGNATURE)

**DATE:** 4 / 10 / 2023