



## Town of Lake Park Town Commission

### Agenda Request Form

---

**Meeting Date:** April 16, 2025

**Originating Department:** Community Development

**Agenda Title:** Special Request – Limited Overnight Parking - Lake Harbour Towers  
North Condominium Association - 501 Lake Shore Drive

**Agenda Category (i.e., Consent, New Business, etc.):** CONSENT

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Cost of Item:** \$0.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:**

**Date:** N/A **Newspaper:** \_\_\_\_\_

**Attachments:**

→ Initial Email Request by John Leary

→ Certificate of Insurance

**Please initial one:**

\_\_\_\_\_ Yes I have notified everyone

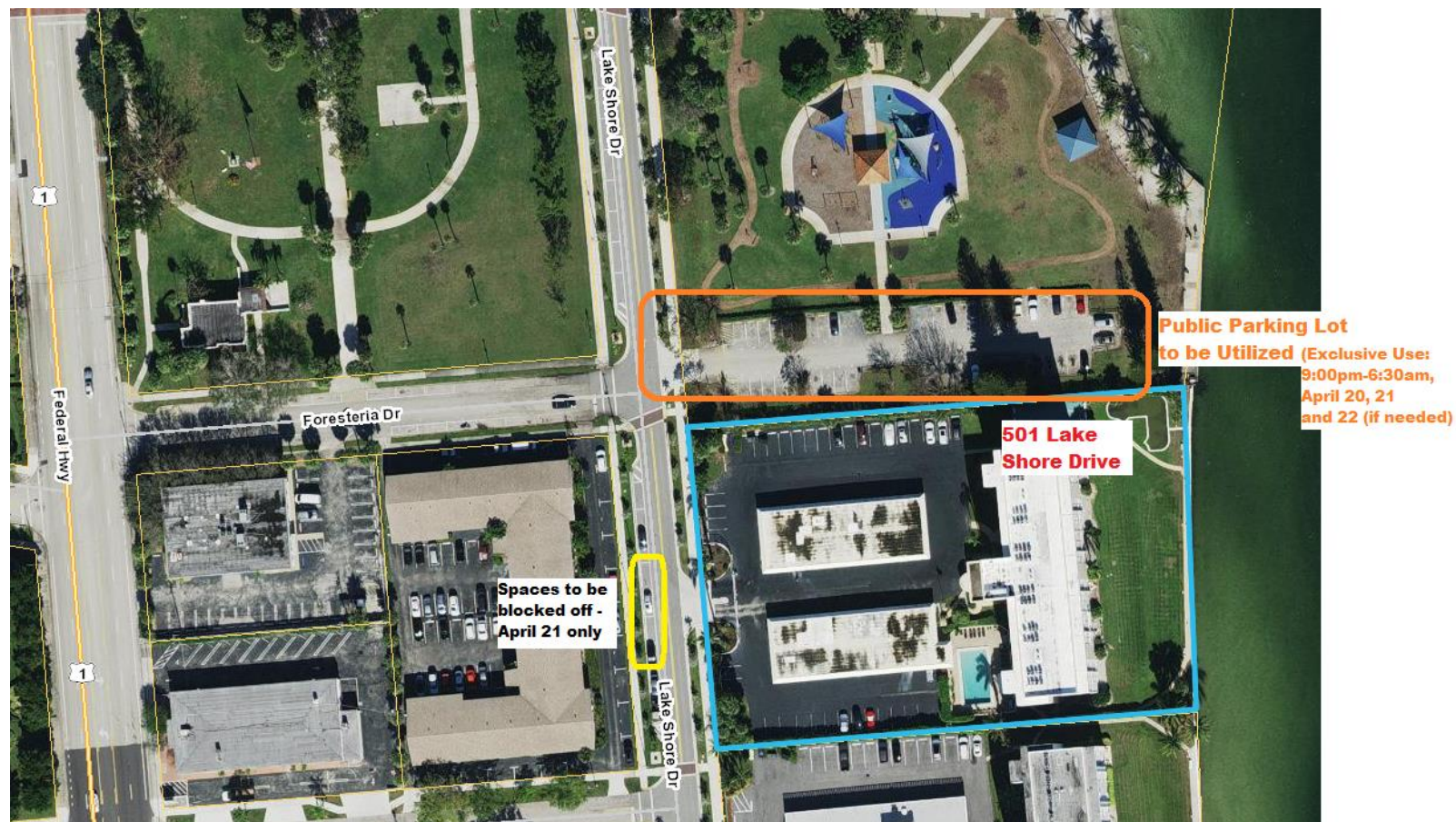
N/D Not applicable in this case

### Summary Explanation/Background:

On April 1, 2025, John Leary, President of the Lake Harbour Towers North Condominium Association (501 Lake Shore Drive) informed the Town that they are moving forward with an application to repave their entire parking area in order to beautify their property. Consequently, parking will be unavailable to residents for a short period of time - starting the evening of Sunday, April 20, 2025 through Tuesday, April 22, 2025.

In an effort to assist these residents with their parking needs, Mr. Leary is requesting the Town to consider the following (a copy of Mr. Leary's initial request email is enclosed):

1. Exclusive use of the southern public parking lot at Kelsey Park (as **illustrated below**) from 9:00pm – 6:30am, the night of April 20, 21 and 22 (if needed).
2. The Association has provided a Certificate of Insurance at the Town's required limits (**a copy of which is enclosed**), naming the Town as certificate holder (additional insured). The Association is also hiring nighttime security to monitor the cars coming in and out.
3. Resident use of the public parking spaces outside of the above overnight hours is also permitted as they are open to the public.
4. Outside of the overnight hours, the spaces will not be exclusive to the residents (residents may move their vehicles into the parking lot as of 9:00pm if they are not already parked in that lot).
5. In order for equipment to safely travel in and out of the 501 Lake Shore Drive property the day the work is being performed (Monday, April 21, 2025), Town Staff is being requested to block off 2-3 spaces in front of their entrance (**illustrated below**).



The proposed request has been reviewed by the Community Development Director, Special Events Director, Public Works Director and the Town Attorney.

**Recommended Motion:**

I move to **approve** a Special Request for limited overnight parking for Lake Harbour Towers North Condominium Association - 501 Lake Shore Drive.